KLA BOARD OF DIRECTORS
MEETING MINUTES
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

June 8th, 2021

3:30 P.M.
Virtual Meeting via Google Meet

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 3:31pm .

B. **ROLL CALL**

Present	Absent
Elizabeth Graham (recused) Lupe Guerrerro Debbie Ryles Buddy Young	

Visitors Present:
Joel Christman
Conner Peck
Adria Jefferson
Brandy Thomas
Kambia Torres
Alexis McKeon
Isidro Barragan
Elizabeth Ochoa
Nicole Dougherty
Jonathan Saenz
Samantha Beasley
Tertia Sartain
Christy Robbins
Leticia Acosta

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Jessica Russel
Yanira Vasquez
Laarni Francia

C. **APPROVAL OF MINUTES OF BOARD MEETING OF May 11th, 2020.**
The Board voted **MSUC*** *to approve the May 11th meeting minutes.*

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
No public comment or communications at this time.

III. ITEMS SCHEDULED FOR INFORMATION

A. Financials – *Ms McKeon shared out KLA's financial report through April noting a potential savings in the Substitute Teacher line due to reduced spending there. Total revenues are forecasted to be under budget while total expenses are over budget. As of April KLA will be looking at about a 7,000.00 net increase in fund balance. A complete financial report will be shared with the staff at the conclusion of the meeting.*

B. Director's Report: *Mr. Christman shared out the Executive Director's Report noting current enrollment at 596 students. Enrollment numbers for next school year will be available at the next meeting. This summer KLA is offering Summer academy from 8am to 12pm plus expanded activities. Extended Learning Opportunities (ELO) funds will be used for this summer program. In approximately 2 weeks 40 staff members will be affected by the upcoming building renovations and dew construction. A plan for where everyone will be moved will be put into place on June 18th.*
Order N-29-20 dictates that after June 15th we will still be meeting virtually and a transitional plan will be used to move back to in-person meetings.
Ms. Dougherty shared out the Primary Director's Report noting preliminary data for the DRA. Promotions will be held for Grade 5 at 12:30p on June 17th and Grade K will be at 11:00am on June 17, virtually in their classrooms. 5th Grade promotion will be drive-thru. The plan for School Year 2021-22 is to return to full in-person instruction.
Mrs. Sartain shared out the Secondary Director's Report laying out the Secondary Academic Plan for 2021-22. Secondary teachers met with Mrs. Sartain and reflected on current practices and re-establishing priorities for next

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school year. A Master Schedule was proposed for return to in-person learning with 65-minute core classes and a 45-minute REACH class. All classes will be fully inclusive and will not be tracked. All students will be on the same schedule as well (no staggered schedule). Summer Academy is starting June 28 and is offering 4 distinct classes that students can choose from each week including a writing course, a math course STEM and critical reading.

C. Board Member Recruitment – *Mrs. Graham set up a LinkedIn account and received over 25 applications for a posting for new Board members. Many applications were from out of state but there was also a considerable amount from San Diego. A form letter was sent to each applicant thanking them for their interest. As the discussion goes on the applications will be vetted and the KLA Board will reach out to those best qualified and begin discussions for adding new members within our restructuring guidelines. The KLA Board of Directors will be continuing to meet over the summer to address the addition of new members to the Board.*

D. Meet and Greet New Potential Board Member – *Mr. Connor Peck introduced himself to the KLA Board tonight. Mr. Peck is a parent and community member whose students attended KLA. Mr. Peck was invited to serve as a Board Member.*

E. Update on Salary Schedule – *Mr. Christman shared out an update on the salary schedule. Once the board restructuring is resolved then conversation and movement can occur with an updated salary schedule. KLA Board members will be meeting over the summer in order to facilitate this item.*

IV. CONSENT AGENDA ITEMS

A. *No consent agenda items at this time.*

V. ITEMS SCHEDULED FOR ACTION

A. Approval of Revised Instructional Minutes and Work Hours - *Tabled*

B. Approval of Local Control and Accountability Plan (LCAP) - *The KLA Board of Directors voted* ***MSUC** *to approve the LCAP.*

C. Approval of LCAP and Learning Continuity Plan Annual Update - *The KLA Board of Directors voted* ***MSUC** *to approve the LCAP and Learning Continuity Plan Annual Update.*

D. Approval of LCAP Budget Overview for Parents - *The KLA Board of Directors voted* ***MSUC** *to approve the LCAP Budget Overview for Parents.*

E. Approval of the KLA 2021-2022 School Budget – *The KLA Board of Directors voted* ***MSUC** *to approve the 2021-2022 School Budget*

F. Approval of Consolidated Application (ConApp) - *Tabled*

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G. Approval of School Plan for Student Achievement (SPSA) - *The KLA Board of Directors voted* ***MSUC*** *to approve the SPSA.*

H. Approval of Local Indicators - *The KLA Board of Directors voted* ***MSUC*** *to approve the Local Indicators after a revision was made to the Appropriately Assigned Teachers Section.*

I. Revision and Approval to the Fiscal Policies and Procurement Policy - *The KLA Board of Directors voted* ***MSUC*** *to approve the Revisions to the Fiscal and Procurement Policy.*

J. Approval of 2019 Form 990 - *Tabled*

VI. CLOSED SESSION

No Closed Session Agenda Items at this time.

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of Consolidated Application (ConApp)
2. Approval of 2019 Form 990
3. Discussion and approval of Revised Instructional Minutes and Work Hours
4. Approve the addition of a new staff member to the board (**closed session**)
5. Swear in Mr. Peck as a new member to the board

VIII. ADJOURNMENT

The KLA Board of Directors adjourned their Meeting at 5:51 pm. The KLA Board of Directors will continue to meet through the summer break. The next scheduled meeting of the KLA Board of Directors is scheduled to take place July 13th, 2021 at 3:30pm via Google Meetings.

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