AGENDA
REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

April 19, 2016

4:00 P.M.

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:02pm.

B. **ROLL CALL**

	Present	Absent
Charles Conradi	x	
Danielle O'Connor	x	
Mitzi Martinez	x	
Angela Bass		x
Doris Gauff		x
Buddy Young	x	

Visitors Present:
Joel Christman
Tertia Sartain
Nicole Dougherty
Adria Jefferson
Christy Reese
Brian Badillo

C. **APPROVAL OF MINUTES OF BOARD MEETING OF March15th, 2016 – MSUC***

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II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
Mr. Christman was in communication with Ms. Angela Bass. Ms. Bass reported that she had not been getting emails from the board. Mr. Christman updated her email and as of her last communication with Mr. Christman she has tendered her resignation and will no longer be serving on the KLA Board of Directors.

III. ITEMS SCHEDULED FOR INFORMATION

A. FEBRUARY FINANCIALS
Ms. O'Conner shared out the February Financials:

February Financials

- The revised approved budget is set at an **enrollment** of 550. Budgeted average ADA for FY15-16 is 510 based on an enrollment of 544 and a 94.0% attendance rate. Month 4 ADA was 529.06 at 94.9%.
- As of February 29, 2016, the **cash balance** was $1,384,825. The school is projected to have cash balance of $1,445,987 at the end of the year (June 30, 2016).
- As of February 29, 2016, the **reserve** was $1,453,032 which is slightly lower than reserve balance of $1,500,001 as of January 31.
- As of February 29, 2016, there was no outstanding **debt** owed by KLA.
- As of February 29, 2016, the school is projected to have **net income** of $407,650, which is higher than the revised approved budget of $242,169.
    - Reserve goal of 5% = $256,000
    - Reserve goal of 3% = $154,000
- Total **revenue** for 2015-2016 is projected to be $5,532,100, which is $96,682 or 1.8% higher than budgeted revenue of $5,435,418.
- Total **expenses** for 2015-2016 are projected to be $5,124,450, which is $54,829 or 1.1% lower than budgeted expenditures of $5,193,249.

B. Directors' Report:
Mr. Christman shared out the Director's Reports:

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San Diego, CA 92114

619-263-9266

619-262-2217 fax

Keiller Leadership Academy

Director's Report

April 19, 2016

Current Enrollment

Grade	Male	Female	
K	33	24	57
1	19	28	47
2	18	27	45
3	19	14	33
4	24	15	39
5	23	21	44
Primary Totals	136	129	265
6	56	39	95
7	47	43	90
8	37	54	91
Secondary Totals	140	136	276
Grand Total	276	265	541

In School Suspension Classroom Statistics (March)

	March 2014-2015	March 2015-2016
Primary	**236 Students**	**265 Students**

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Students Sent to Justice Room	265	**91/ 9 (EDP)**
Students in ISS	4	**1/ 0 (EDP)**
Suspensions	0	**0/ 3 (EDP)**
Expulsions	0	**0/ 0 (EDP)**
Detentions	21	**10/ 0 (EDP)**
Lunch Detention	N/A	**34/ 0 (EDP)**
Unserved After-School Detentions as of the last day of the month	2	**3/ 0 (EDP)**
Lunch Detention for not Completing HW	99	**43**
Secondary	**276 Students**	**276 Students**
Students Sent to Justice Room	195	**113/ 7 (EDP)**
Students in ISS	11	**2/ 0 (EDP)**
Suspensions	5	**2/ 5 (EDP)**
Expulsions	1	**0/ 0 (EDP)**
Detentions	131	**45/ 0 (EDP)**
Lunch Detentions	187	**77**
Unserved After-School Detentions as of the last day of the month	26	**23/ 0 (EDP)**

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Ms. Dougherty Shared out he Primary Director's Report:

Primary Director's Report
April 19, 2016

Upcoming Events:

- May 5: Spring Performance
- May 12: Open House
- May 16-20 CAASPP

Highlights for February/March:

- KLA Community Garden Project





- Family Literacy Project



- American Montessori Society Annual Conference: March 9-13

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- Perfect Attendance Recognition: March
- Academic Achievement Recognition: 5th grade

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Ms. Sartain shared out the Secondary Director's Report:

KLA Secondary Academic Director Report

April 2016

Theme of the month:

"Appreciating our Environment"

In celebration of Earth Day, students are participating in a campus beautification project as decided upon by their REACH classes. Students are also participating in a month-long competition to demonstrate appreciation for their learning environment. The grade level with the least number of visits to the justice room for disruption, defiance, and disrespect during the month of April will earn a "Free Dress Day" on April 29th.

Upcoming Events:

4/18-4/22: Campus Beautification Week

4/22: Earth Day

4/23-24: E-waste recycling @ KLA

5/2-5/6: Teacher Appreciation Week

5/12: Spring Assembly 5:30pm

5/13: 12 week Grading Period ends

5/16-20: CAASPP minimum days

Professional Development:

All KLA teachers are currently analyzing their Spring Interim Assessment data. Teachers are monitoring growth from Winter's Interim Assessment and in combination with their formative assessments, are making decisions on next steps for addressing student needs. Science department is attending days 1 and 2 of a 3 day NGSS Grade level Academy on 4/19 and 4/20.

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WASC Update:

We are in the early stages of our Year 1 Self-Study. Both Primary and Secondary Staff members have completed the WASC orientation. KLA's Education Committee will serve as the WASC Leadership Team. Focus Group leaders have been delegated and we are now in the process of forming Focus Groups. Each focus group will conduct a self-study of one of the five WASC criteria.

KLA Secondary Academics Update:

2015-16 P 3 Progress Report Analysis	**6th Grade**			**7th Grade**			**8th Grade**		
	S1	**P3**	14-15	S1	**P3**	14-15	S1	**P3**	14-15
Executive Director Award 4.0	11%	**12%**	14%	5%	**3%**	7%	11%	**11%**	16%
Academic Director Award 3.5-3.9	22%	**25%**	28%	34%	**21%**	38%	25%	**26%**	13%
Honor Roll 3.0-3.49	34%	**36%**	19%	17%	**26%**	26%	23%	**35%**	23%
Promotion Bound 2.5-.29	15%	**15%**	17%	14%	**17%**	16%	17%	**14%**	26%
At the Cusp 2.0-2.49	18%	**11%**	14%	26%	**26%**	10%	19%	**12%**	15%
At Risk for Promotion Bound 2.0 and below	0%	**1%**	8%	5%	**7%**	2%	5%	**2%**	7%
Total % students earning 2.5 or above GPA/CPA	82%	**88%**	78%	69%	**67%**	88%	76%	**86%**	78%

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Mr. Christman continued:

Charter Office Visit

On May 2nd the district charter office will conduct its annual visit to KLA to review our academic programs and fiscal stability and internal controls. They will interview staff, administrators and board members that are available for the visit.

LCAP Update

After input from many stakeholders, the attached LCAP survey has been posted on the school website. It was also made available at our recent KLA Carnival but was not a popular event for visitors. We will take the input from this survey and make appropriate revisions to our Local Control Accountability Plan. The final plan will be approved by the board at the June board meeting.

Charter School Facility Committee

Dear Mr. Christman:

Thank you for applying to Charter School Facility Committee ("Committee"). We appreciate your participation in the voluntary interview today with the Charter Advisory Group.

As I mentioned in my phone call, out of the five applicants listed below, the Charter Advisory Group has selected you.

1. Gary Rubin, America's Finest
2. Joel Christman, Keiller
3. Allison Ohle, KIPP
4. Alexa Greenland, Kavod
5. Tim Simmons, Darnall

As I mentioned during the interview, all of the applicants' names will be shared with the Charter School Facility Committee and SDUSD Board of Education. The SDUSD Board of Education ultimately makes the decision. You are welcome to attend the meetings of the Charter School Facility Committee and SDUSD Board of Education.

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Please feel free to contact Deidre Walsh or myself if you have any questions. Thank you,

Susan Park

Program Manager

Office of Charter Schools

San Diego Unified School District

KLA Annual Carnival

We had another successful KLA Carnival on Friday April 15th. It was very well attended by the community and KLA raised a total of $4,194.00 in proceeds from the event.

A parent photographer took pictures and will present a slide show on Friday 4/29/16.

There were guests from the community that asked for enrollment packets after seeing the "sense of community" at KLA. I want to thank Eva Contreras, the Parent Volunteer Team and all KLA staff and board members that donated their time and effort for this great event. See pictures below.

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The following booths were hosted by school staff and the corresponding number represents the income from that booth.

4	Jumpee		490
3	Dunk Tank		412
2	Duck Game		373
1	Cake Walk		336
10	Angry Birds Booth		252
6	Hot Shots		220
5	Balloon Popping Game		219
9	Art Booth and Face Painting		170
11	Basketball Extravaganza		137
12	Football Toss		132
8	Bean Bag Toss		114
15	Health Fair		110
7	Photo Booth		96
14	Zoom O Race		40

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E- Fundraiser

The Development Committee is conducting an electronics recycling and paper shredding fundraiser on Saturday and Sunday April 23rd and 24th at KLA. Please participate if you have any electronic waste or would like documents shredded. See attached flyer.

Joel Christman

Ms. Reese also gave an update on the Ed Committee recapping student achievement data and WASC information.

C. Teacher Training Costs and Teacher Retention

Discussion focused on incentives for new teachers- BTSA, and the financial situation where certain percentage increase for staff could be considered to aid in teacher retention. And, incentives to attract and retain trained Montessori teachers. Long term goals would be to make KLA the BTSA and Montessori Training center.

D. Professional Development Costs, (travel, accommodations, conferences)

Discussion focused on how the budget for training is set up and included a suggestion that separate budgets for Primary and Secondary and assessing the balance of Professional Development Training and cost of travel and accommodation. Professional Development is mandated, as a charter school we operate like a small district- professional development comes right back to the school. Montessori is not a common program but current training focused on bringing Montessori to Public Schools. Board concerned with making sure that funds are spent in the most appropriate way.

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IV. CONSENT AGENDA ITEMS

A.

V. ITEMS SCHEDULED FOR ACTION

A. Approve Educator Effectiveness Grant Uses **MSUC***

VI. CLOSED SESSION

A. **NO AGENDA ITEMS**

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approve meeting minutes for 4/19/16
2. Ideas for increasing Board Membership
3. _____

VIII. ADJOURNMENT

The meeting was adjourned at 5:23pm

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