KLA BOARD OF DIRECTORS
MEETING MINUTES
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

July 14th, 2020

3:30 P.M.
Virtual Meeting via Google Meet

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 3:31pm .

B. **ROLL CALL**

Present	Absent
Debbie Ryles Elizabeth Henkels Lupe Guerrerro Buddy Young	

Visitors Present:
Joel Christman
Kambia Torres
Tertia Sartain
Evona Wascinski
Adria Jefferson
Christy Robbins
Leticia Acosta
Emily Meredith
Wei- Hsiu Huang
Nicole Dougherty
Corina Allende
Alexis McKeon
Yanira Vasquez
Devin Roach
Katherin Budde

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Zully Kane
Emily Thornton
Laurie Dawson
Elizabeth Ochoa
Jessica Sherman
Emily Crookshanks
Ronnika Burks
Jessica Russell
Diane Aguayo
Brenda Sayabouapheth
Esther Kang

C. **APPROVAL OF MINUTES OF BOARD MEETING OF June 9th, 2020.**
The Board voted **MSUC*** *to approve the June 9th meeting minutes.*

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
Ms. Wascinski made a comment about more clarification about KLA opening in August despite the SDUSD and LA County Schools deferring opening due to COVID-19, namely concerns about the health and safety of herself and her family and the students as well, the overall safety of the persons on campus.
Ms Acosta has questions about: Regards to opening on-site in the fall, is concerned of safety about coming onto campus/ classrooms, improper ventilation in classrooms? Protocol for what happens if someone gets sick, student or teacher? Is sick time or paid leave available? Access to PPEs? Students displaying symptoms in class, what is the protocol? Are we going to be providing testing on site?
Ms. Huang shared that students were going to different places during distance learning and wants to make sure that we are doing everything to keep the campus safe during re-opening.
Corina Allende wants to ask if there is a possibility of re-considering reopening based on the information released by SD Unified and LA Unified? Opening on-line would be safer for the students and faculty. Primary staff is concerned that the Academy of Pediatrics has stated that it is not safe for schools to re-open for students to return in these conditions.
Ms. Vasquez is concerned about asymptomatic persons. Is there available for teachers/staff before we return? To make sure that the students are kept safe upon return.
Mr. Roach is also concerned about returning to in-house learning and has similar questions about the school re-opening based on the data being presented. SD Unified is going on-line learning, concerns about social distancing with smaller

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students and wearing masks, socially distancing, balancing both could be problematic, many un-knowns, Are students and parents going to honest and forthcoming about symptoms? Is opening the school the best idea for keeping students and faculty safe at this time?

Ms. Budde is also re-iterating the safety issues of re-opening for our community especially the question of whether or not the Board can address these issues.

Ms. Thornton shared despite the fact that precautions being taken, many students and adults have been exposed to the virus already, putting student and staff back in school could put them at risk.

Ms. Dawson is concerned about the safety of students and staff and family, Due to exposure, returning to campus could potentially unsafe, Concerns about keeping classrooms clean when students are eating in the classrooms and taking off masks in a closed space while they are eating is also a concern.

Ms Sherman is in support of offering a distance only learning option for the sake of safety. If there is a move forward with distance learning will there be equity between the workload of the Primary and Secondary students and teachers with regards to asynchronous and synchronous lessons and developing take-home packets for tangible learning and office hours for the teachers.

Ms Crookshanks is concerned about the health and safety of all persons on campus starting in-person instruction. It doesn't make sense to re-open with the number of COVID cases that are currently rising.

Ms Aguayo shared that she is also in agreement with many of the comments that have been made. We should be looking at the best way to open up the school and take the consideration of the teachers at this time to keep shareholders safe. Teachers will be with students the majority of the time and wants to make sure that we all stay safe in the re-opening process.

Ms Say added to the concerns of the safety and health of the students and staff. Will students and families have to tell the school if they have traveled to hot-spots? How will KLA address those students?

What happens if a student tests positive for COVID? What are the guidelines if we have to close down the school again? Will teachers be offered additional paid leave on top of regular paid leave? How will teachers be evaluated? Who is purchasing materials for students? Who is covering/ responsible for the cleaning of the classrooms? If students refuse to use PPE, what is the procedure? If we do go back into classrooms how will instructional aides provide support to those students and stay safe at the same time?

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III. ITEMS SCHEDULED FOR INFORMATION

A. Financial Report: *Ms McKeon shared out that due to the nature of meeting in the summer there is not necessarily a financial report for the month of June. As of May, revenue to date are comparing to the budget. A copy of the current financial report will be shared with the meeting minutes for June 2020. KLA is now working with CharterWise Management for all of our back office and accounting needs. Roland Canotal will be working to wrap up all of financials with CharterVision as we transition to CharterWise.*

B. Director's Report: *School Report*: *Mr Christman shared out the Executive Director's Report noting current enrollment is down by about 30 students. CSMC and Charter Wise are working together to transition and develop a new budget for the 2020-2021 revised budget. Regarding re-opening San Diego and Los Angeles Unified School Districts will be opening on-line only in August, Susan Park at the Charter Office shared while these districts are not returning to in-person learning we as a charter school are not required to follow district opening guidelines as long as all provisions and safety protocols are followed by the LEA. Mr Christman addressed the concerns voiced by teachers and staff. If a teacher has a concern about their individual health and safety, they should contact their administrator. KLA is moving forward with the re-opening plan in the fall.*

Ms. Dougherty shared out the Primary Directors' Report. A parent shared that she had tested positive for COVID but had sent her student to school. Students and families that were in proximity of that student were notified and that the current procedures at Summer Academy have been augmented to reflect better practices with screening students. Ms. Dougherty shared out a re-opening schedule detailing on-site / hybrid / and distance learning and exposure to enrichment for the students while maintain cohorts. A distance learning schedule has also been developed in the event that KLA needs to return to distance learning.

Ms Sartain shared out the Secondary Director's Report. Ms Sartain surveyed her staff with two options for returning to in-class learning. Students will be returning in "houses" depending on learning plans and electives. Houses will be traveling together. HiFlex learning will be used for the cohorts that are on site and for the cohorts that are online. The master schedule included would accommodate full distance learning in the event of school closure in the upcoming flu season.

C. KLA Salary Update – Mr. Christman: *Mr. Christman shared that the current salary update is still on hold until the new budget with CharterWise is developed. Updates will continue to follow.*

D. KLA School Calendar 2020-2021: *Mr Christman shared out the tentative schedule for the Board and Finance Meeting for the 2020- 2021 school year.*

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E. Back Office Transition Update – Mr. Christman: *Mr. Christman is working with Ms. McKeon and Mr. Canotol to transition KLA's back office from CSMC to our new company Charter Wise.*

IV. CONSENT AGENDA ITEMS

A. *No consent agenda items at this time*

V. ITEMS SCHEDULED FOR ACTION

A. Approval of the Education Protection Account: *The Board voted **MSUC*** to approve the EPA.*
B. Approval of the KLA Second Interim Report: *The Board voted **MSUC*** to approve the KLA Second Interim Report.*
C. Approval of San Diego State University Student Teaching Agreement: *The Board voted **MSUC*** to approve the SDSU Student Teaching Agreement.*
D. Approval of KLA Safety Reopening Plan: *The Board voted **MSUC*** to approve the KLA Safety Reopening Plan.*

VI. CLOSED SESSION

-No Closed Session agenda items at this time.

VII. ITEMS FOR NEXT MEETING AGENDA:

1. 2020-2021 Board and Finance meetings calendar (action item)
2. Learning and Continuity Attendance Plan (item for information in August/ action item for September)
3. KLA Salary Update (for information)
4. Address re-opening for August 24th

VIII. ADJOURNMENT

The KLA Board of Directors adjourned their meeting at 7:04 pm. The next meeting of the KLA Board of Directors is tentatively scheduled for the 11th of August, 2020. The KLA Board will also be holding special meetings on the 28th and the 4th of July and August respectively. Please note: Due to the COVID-19 outbreak the KLA Board of Directors will continue to meet remotely until the time that it is deemed safe to return to a regular meeting space.

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