Keiller Leadership Academy
Board of Directors
MINUTES

Date: March 18, 2014
Place: KLA Library, 7270 Lisbon Street, San Diego, CA 92114

Members Present:
Robert Ryles
Charles Conradi
Danielle O'Connor
Mitzi Martinez

Visitors Present:
Joel Christman
Chris Wright
Christy Reese
Tertia Sartain
Robert Sheridan

Members Absent:
Anne Saenz
Angela Bass
Marvin Maldonado

1.Call to Order: Mr. Ryles called the meeting to order at 4:03 PM

2. General Public Comment Period: Mr. Christman introduced Mr. Sheridan to the board.

3. Approval of previous meeting minutes: Ryles
Mr. Conradi motioned to approve the minutes and Mrs. O'Connor seconded the motion. The board approved the minutes from February 18th 2014.

4. Welcome, Roll Call, Agenda Review: Saenz

All board members introduced themselves and the agenda was reviewed.

5. January Financials: O'Connor

January Financials

- The approved budget is set at an **enrollment** of 517. The forecast assumes an ADA of 495.81 based on an enrollment of 517 and a 95.2% attendance rate. In Month 5, ADA was 492.0.
- As of January 31, 2014, the **cash balance** was $694k. The school is projected to have cash balance of $357k at the end of the year.
- This projection includes repayment of the line of credit and replenishing the investment account.
- As of January 31, 2014, the **reserve** was $673k which is down from $794k as of December 31.
- As of January 31, 2014, there was $90k in outstanding debt owed by KLA. (Note that another $50k payment has been made since.)
- As of January 31, 2014, the school is projected to have **net income** of $230k, which is consistent with the approved revised budget of $229k.
- Total **revenue** for 2013-2014 is projected to be $4,101k, which is consistent with the revised approved budget.
- NOTE: The EPA is expected to be approximately $43k over budget per the recent P1 funding profile provided by CDE. The other Revenue Limit funding sources change to balance the increase in the EPA. This results in increased cash flow but a negligible impact on net income.
- Total **expenses** for 2013-2014 are projected to be $3,871k, which is consistent with the revised approved budget.

6. 2013-14 2nd Interim Report: O'Connor

Mrs. O'Connor shared the 2nd interim report for the fiscal year of 2013-2014.

7. 2013-2014 2nd Independent Auditor Selection Certification (Action Item): Christman

Mr. Christman shared that Christy White and Associates has provided auditor services for the past 2 years and the board unanimously voted to continue with this provider.

8. Prop 39 Projects support: Ing

Chris Ing of First Note Finance Inc. provided information to the board on how Prop 39 funding can be utilized by KLA to upgrade and modernize certain aspects of the school campus.

Academic Director Report (Primary): Christman shared for Dougherty

Academic Support:

- School-Wide writing focus—persuasive writing emphasis.
- Parent conferences are scheduled to take place during the week of March 24
- Spring Benchmark: March 26-28

Events:

- Officer Lopez: School Police Officer
- Dwayne Wright, Keiller Alumni and Pirates football team
- Elaine Sinsuan, Librarian, Skyline
- Read Across America March 3-7

Academic Director Report (Secondary): Sartain

Events:

Builders Club Food Drive
1/31 End of the 1st semester
2/10-14 Multicultural Week
2/13 Valentine's day Dance

Upcoming Events:

3/14- 6 Week grading period ends
3/26-28 Spring Benchmark Testing
3/17-3/21 College Spirit Week
3/31-4/11 Spring Break

Professional Development

Each department is working at different stages of the implementation phase of Common Core Standards.

1. Humanities department is continuing to collaborate as they implement Common Core English Language Arts curriculum by looking at other state's scope and sequence.
2. Math is wrapping up their trainings for the math common core academy. They are now currently reflecting on the implementation of their new common core curriculum.

3. Science attended the San Diego Science Educators association's conference on March 1st. They will begin the planning phase of the implementation of the Next Generation Science Standards.
4. All teachers have been in-serviced on the Smarter Balanced Field Test (Part 1 of 3) on March 17th. We will be using Spring Benchmarks to practice some of the newly implemented operational procedures of the SBAC field test.

KLA Secondary Academics Update:

WASC- The Education Committee is currently working on the WASC Action Plan Status Update. A WASC visiting Committee will be conducting their Onsite Midterm Review on March 24th.

Staff Change-Mrs. Makings, school dean, has an accepted a position with the SDCOE effective March 28th. Mrs. Torres has been selected as the school dean. The administration is currently interviewing candidates to fill the 7th grade math position.

Ms. Reese shared out the Ed-Committee meeting minutes. The ed-committee is working on collecting WASC documentation. Ms. Reese also shared an update of Saturday Academy in regards to enrollment.

Mr. Ryles shared out the development committee meeting minutes and some of the fundraising projects discussed in the meeting. These ideas included the KLA Gala, Spring Carnival, Jog-a-Thon, among other ideas to increase school revenue.

Meeting adjourned at 4:45