**Keiller Leadership Academy**
**Board of Directors**
**MINUTES**

Date: January 21, 2014
Place: KLA Library, 7270 Lisbon Street, San Diego, CA 92114

**Members Present:**
Anne Saenz
Robert Ryles
Charles Conradi
Danielle O'Connor (via phone)

**Visitors Present:**
Joel Christman
Chris Wright
Christy Reese

**Members Absent:**
Marvin Maldonado
Angela Bass
Mitzi Martinez

**1.Call to Order**: Mrs. Saenz called the meeting to order at 4:04 PM

**2. General Public Comment Period**: No general comments at this time.

**3. Approval of previous meeting minutes: Saenz**
Mr. Ryles motioned to approve the minutes and Mrs. Saenz seconded the motion. The board approved the minutes from December 17th 2013.

**4. Welcome, Roll Call, Agenda Review: Saenz**
All board members and visitors introduced themselves and the agenda was reviewed.

## 5. November Financials: Wright

Mrs. O'Connor shared out the November Financials.

**November Financials**

- The approved budget is set at an **enrollment** of 480. The forecast assumes an ADA of 492.9 based on an enrollment of 520 and a 94.7% attendance rate. In Month 2, ADA was 506.75 with a 96.3% ADA rate with 529 students enrolled at the end of the month.
- As of November 30, 2013, the **cash balance** was $648k. The school is projected to have cash balance of $238k at the end of the year.
    - This projection includes repayment of the line of credit and replenishing the investment account.
- As of November 30, 2013, the **reserve** was $657k which is down slightly from $685k as of October 31.
- As of November 30, 2013, there was $92k in outstanding debt owed by KLA.
- As of November 30, 2013, the school is projected to have **net income** of $269k, which is $117k higher than the approved revised budget of $152k. ExEd recommends *minimum* net income of about $30k.
- Total **revenue** for 2013-2014 is projected to be $4,097k, which is $647k more than the approved revised budget.
    - Revenue Limit Sources (General Purpose, EPA and In Lieu of Property Taxes) are expected to be $793k over budget due to additional funds and funding consolidation expected as part of the Local Control Funding Formula (LCFF), as well as an increase in enrollment from 480 to 520 students. *No change from last month.*
    - Categorical Block Grant is expected to be $393k under budget due to its consolidation into Revenue Limit Sources as part of the LCFF. *No change from last month.*
    - All Other State Revenues are expected to be $181k over budget after the consolidation of In Lieu of Tier III funds into the Revenue Limit and the addition of $98k in Common Core funding and $150k in After School Program funding (ASES). *No change from last month.*
    - Special Ed – AB602 is projected to be $57k over budget due to the addition of $70k in expected mental health funding. KLA expects to be reimbursed for these costs. *No change from last month.*
- Total **expenses** for 2013-2014 are projected to be $3,828k, which is $530k more than the approved revised budget.
    - Instructional Aides are anticipated to be $45k over budget due to the addition of 2.5 FTE of aides. *No change from last month.*
    - Classified Support Salaries are expected to be $38k over budget due to extra pay for maintenance/landscape workers.
    - Other Classified Salaries are projected to be $17k under budget due to the reclassification of an employee into Certificated Salaries.
    - Non-Instructional Consultants are projected to be $154k over budget due to the addition of an afterschool program vendor. *No change from last month.*
    - Instructional Consultants are expected to be $72k over budget due to the addition of speech therapy contract services. A corresponding reduction of $40k was made

to reflect the elimination of the speech therapy staff position. *No change from last month.*
  - District Oversight Fee will be approximately $17k over budget due to the greater enrollment as well as a 12-13 fee not received until this fiscal year. *No change from last month.*
  - Health and Welfare is anticipated to be $60k over budget due to trend data and rising premium costs. *No change from last month.*
  - Textbooks are projected to be $12k over budget. *No change from last month.*
  - Equipment Leases are expected to be $17k over budget due to higher monthly costs. *No change from last month.*
  - Operations/Housekeeping is estimated to be $13k over budget due to higher monthly utility costs.

**KLA Budget Update**

- Consistent with what has been done in previous years, Mr. Christman and the Finance Committee will be putting together a revised budget to account for changes in enrollment and better projections for revenues and expenses now that KLA is about 4 months into the school year.
- The budget will be reviewed at the Finance Committee's February meeting.
- The budget will be brought to the Board at the February board meeting for approval.

**State Budget Update** (*no change from last month*)

<u>Local Control Funding Formula (LCFF)</u>

- The Local Control Funding Formula (LCFF) has 3 components:
  - Base grant - same for every California student by grade span
  - Supplemental grant – 20% of base grant for students who are low income, in foster care, or are English Learners
  - Concentration grant -50% of base grant for high-need students over 55% threshold. In charter schools, the concentration grant is capped at the percentage of high need students in the district in which the charter school is located.
- Anticipated time of full implementation of LCFF is 8 years. In FY13-14 state will fund 12% of the gap between a school's current funding and the amount a school would receive under full LCFF implementation.

  Draft LCFF spending regulations propose three options to districts and charter schools to meet the LCFF statute's requirements to "increase or improve services for [high need students] in proportion to the increase in funds" they generate:
  - Spend more money on high-needs students
  - Provide more services for high-needs students
  - Achieve more for high-needs students

  Under the law that establishes the LCFF, the State Board of Education must adopt spending regulations by <u>January 31, 2014</u>. The board must also adopt the template for the Local Control and Accountability Plan (LCAP) required under the LCFF by <u>March 31, 2013</u>. However, according to EdSource, the board has indicated that it intends to approve both the spending regulations and the LCAP template at its January meeting.

## 6. School Report: Christman

Mr. Christman shared out the schools current enrollment of 518, 206 primary and 312 in secondary. Mr. Christman also shared out the in school suspension comparison for 12-13 (10 students) to 13-14 (12 students) for December.

## Academic Director Report (Primary)

Primary goals:

- All students reading on grade level
- School-wide writing focus

Academic Achievement:

- Completed Winter benchmarks
- Preparing for new assessment, k-5 students will be taking the Performance Task assessment January 29-31

Professional Development:

- School- Wide writing, in depth work of text types
- Common Core Grade level Academy

## Academic Director Report (Secondary)

**Events:**
12/18-20 Winter Benchmark Testing
12/23-1/10 Winter Break
1/20 Martin Luther King Day

**Upcoming Events:**
1/31 End of the first semester
1/29-2/3 Builders Club Food Drive
2/3-2/7 Multicultural Week

**Professional Development**
During the week of December 18th, KLA secondary teachers participated in professional development that addressed the current needs of KLA's academic program.

1. Continuing the discussion of calibrating school wide grades
2. Parent conferences were held for students who were identified by grade level teachers for being "at-risk of meeting 2.5 GPA/CPA expectations"

The board discussed REACH grading and how lunch time behavior may be incorporated in to the REACH grade in the future. Mr. Christman will continue to work on this with the admin team.

Ms. Reese shared out the Ed-Committee meeting minutes. The ed-committee is working on collecting WASC documentation. Ed Committee members shared thoughts in regards to the winter benchmark and ways to improve the schedule and format for the spring.

**7. KLA Salary Equity: Christman**

Mr. Conradi and Mr. Ryles were dismissed before the discussion on salary equity ensued.

The following is a summary provided by Ms. Reese:

Not an action item because there were not enough board members to take a voteChristman- has updated information with ExEd with updated financial infoWent back five years or longer found that there are approximately 15 staff total, Admin (if chosen to include), classified and certified and the total cost would be $ 128,000 dollars. Board considered spliting it up over a few years. Over 3 years, $42,000 per year cost to the school. Is doable financially this year, but needs to be looked at the next financial meeting.Possible of 1/3 at the beginning of the next school year, re evaluated each year based on financial climate at that time. Still a possibility of merit pay under this scenario using this year's budget (although would actually fall in next year's budget) Three possible decisions- Just merit pay, merit pay and salary increase, just salary increase District employees would not be eligible for merit or salary increases from KLA unless they resign from district and come onto KLA salary schedule.Percentages were formulated on how many years a person has worked and what their salary was at that time, counted five years, and looked at the difference in salary. This would be the amount given in 1/3 over the next three years if the board decides to renew this decision each year.Will be voted on at next board meeting.

The meeting adjourned at 5:50