AGENDA
REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

May 16, 2017

4:00 P.M.

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:11pm.

B. **ROLL CALL**

Present	Absent
Charles Conradi Buddy Young Debbie Ryles Alexis McKeon	Luis Topete

Visitors Present:
Joel Christman
Tertia Sartain
Brian Badillo
Adria Jefferson
Brandy Thomas

C. **APPROVAL OF MINUTES OF BOARD MEETING** of April 18th 2017.

The Board voted ***MSUC** to approve the April Meeting minutes.

II. COMMUNICATIONS

***MSUC= Motioned, Seconded, Unanimous, Carried = (APPROVED)**

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
No communications at this time.

III. ITEMS SCHEDULED FOR INFORMATION

A. April FINANCIALS

Ms. McKeon shared out the April financials. The March financials are available for review in the Main Office.

April Financials

- The approved budget is set at an **enrollment** of 577. Budgeted average ADA for FY16-17 is 542.38 based on an enrollment of 577 and a 94.0% attendance rate.
- Month 6 reported a total enrollment of 593 at an attendance rate of 94.39%. Total ADA reported was 556.72.
- As of April 2017, the school's **cash balance** was $2,417,885. The school is projected to have cash balance of $1,980,953 at the end of the year (June 30, 2017).
- As of April 2017, there was no outstanding **debt** owed by KLA.
- As of April 2017, the **reserve** (total equity) was $2,430,792 This is an increase of $82,465 from March's ending reserve balance
- As of April 2017, the school is projected to have **net income** of $312,397 which is higher than the approved budget of $255,936.
- Total **revenue** for 2016-2017 is projected to be $5,895,676 which is $254,416 or 4.5% higher than budgeted revenue of $5,641,260.
    - Increase is mainly driven by enrollment.
- Total **expenses** for 2016-2017 are projected to be $5,583,279 which is $229,207 or 3.67% higher than budgeted expenditures of $5,385,325. Some notable reasons for the increase in expenses explained below.
    - Equipment lease is projected to be $27,171 over budget. This is due to the payoff of the previous lease.
    - Teacher's salaries (subs) is projected to be $30,000 under budget. This is attributed to using Teacher's on Reserve for substitute needs rather than hiring substitutes on payroll.
    - Teacher salaries stipend and extra duty is projected to be $27,184 under budget. Saturday Academy was originally included in the budget however Saturday Academy did not occur this school year.
    - *No change from last month*-Teacher's salaries are projected to be $237,308 over budget. This is attributed to hiring of additional teachers after the budget period ended.
    - *No change from last month* -Certificated support salaries are projected to be $39K under budget. This is mainly attributed to one employee who was originally hired as a teacher

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and budgeted under the teacher salaries object code however the teacher ended up replacing a counselor in August and was later moved to Certificated Support salaries.

- *No change from last month* -Instructional aide salaries are projected to be $51,841over budget. This is attributed to charging ASES aide salaries originally budgeted within the All Other Classified Salaries object code.
- *No change from last month* -Other classified salaries are projected to be $101,037 under budget. All ASES aides were originally budgeted within that account line item however some of their salaries are being charged to the Instructional Aides salaries object code.
- *No change from last month*- Workers compensation is projected to be $29,740 under budget. This is due to the way the budget is set up. When the budget was created, the formula took into account the prior year estimation and then increased the cost for increases in salary. Once the school year began, "actual" salary costs are known based on the current faculty and staff headcount, and the projection for the workers comp has been trued up to more accurately reflect what projected costs will be based on current headcount.
- *No change from last month* -Student materials is projected to be $56,116 over budget due to the purchase on Mindset works ($16k) and premier agendas ($15k) which were not originally included in the budget.

B. 2017-18 KLA Budget Draft
Brian Badillo Shared out the 2017-2018 Budget Draft.

C. Director's Report: *School Report*

Keiller Leadership Academy
Director's Report
May 16, 2017

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Current Enrollment

Grade	Male	Female	
K	33	27	60
1	29	24	53
2	25	33	58
3	18	31	49
4	25	23	48
5	26	15	41
Primary Totals	156	153	309
6	58	41	99
7	57	35	92
8	45	43	88
Secondary Totals	160	119	279
Grand Total	316	272	588

In School Suspension Classroom Statistics (May)

	May 2015-2016	**May 2016-2017**
Primary	**264 Students**	**310 Students**
Students Sent to Justice Room	142/ 2 (EDP)	**27/ 1 (EDP)**
Students in ISS	0/0 (EDP)	**1/ 0 (EDP)**
Suspensions	1/0 (EDP)	**1/ 1 (EDP)**
Expulsions	0/0 (EDP)	**0/ 0 (EDP)**
Detentions	15/0 (EDP)	**1/ 0 (EDP)**
Lunch Detention	51/0 (EDP)	**29/ 0 (EDP)**
Unserved After-School Detentions as of the last day of the month	1/0 (EDP)	**0/ 0 (EDP)**
Secondary	**276 Students**	**279 Students**

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Students Sent to Justice Room	178/ 8 (EDP)	**97/ 1 (EDP)**
Students in ISS	2/ 0 (EDP)	**0/ 0 (EDP)**
Suspensions	1/ 2 (EDP)	**3/ 1 (EDP)**
Expulsions	0/ 0 (EDP)	**0/ 0 (EDP)**
Detentions	86/ 0 (EDP)	**43/ 0 (EDP)**
Lunch Detentions	238	**142**
Unserved After-School Detentions as of the last day of the month	25/ 0 (EDP)	**20/ 0 (EDP)**

KLA Secondary Academic Director Report
May 2017

Theme of the month:

"Acknowledging Health and Wellness"

This month's morning circle celebrated our appreciation for our KLA teachers. This month focuses on ways to create a healthy learning environment. by practicing being mindful of your presence. Students are also participating in a month-long competition for "Being Present" in their learning environment. The individuals with the best attendance (absences, tardies, passes out of class) during the month of May will earn a "Free Dress Day."

Past Events:

4/17-4/22: Campus Beautification Week
4/22: Earth Day
4/24-26: WASC Visit
5/5-5/9: Teacher Appreciation Week
5/9: 12 week Grading Period ends
5/11: Spring Assembly 5:30pm

Upcoming Events:

5/16-20: CAASPP testing
5/31: Memorial Day no school

WASC Update:

Refer to the WASC Visiting Committee Report posted on www.mykla.org

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KLA Secondary Academics Update:

CAASPP Testing Week Schedule 5/22-6/9

Monday 5/22	Tuesday 5/23	Wednesday 5/24	Thursday 5/25	Friday 5/26
	ELA Non-PT Math PT	ELA Non-PT Math PT	ELA Non-PT Math PT	ELA Non-PT Math PT

Monday 5/29	Tuesday 5/30	Wednesday 5/31	Thursday 6/1	Friday 6/2
Memorial Day	ELA Amplify Essay Math Practice	ELA Amplify Essay Math Practice	ELA Amplify Essay Math Practice	ELA Amplify Essay Math Practice

Minimum Days 6-5-6/9

Monday 6/5	Tuesday 6/6	Wednesday 6/7	Thursday 6/8	Friday 6/9
ELA PT (periods 1 & 5) Math Non-PT (periods 1 & 5)	ELA PT (periods 1 & 5) Math Non-PT (periods 1 & 5)	ELA PT (period 2) **Pull periods 1 & 5 students for make-ups/finish testing Math PT (period 2 & 3) **6th grade- Pull periods 1 & 5 students for make-ups/finish testing	ELA PT (periods 2 & 4) Math PT (periods 2 & 4) **7th & 8th grade- Pull periods 1,2 & 5 students for make-ups/finish testing	ELA PT (period 4) **Pull periods 2 & 4 students for make-ups/finish testing Math PT (period 4 & 3) **Pull periods 2, 4 & 5 students for make-ups/finish testing

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2016-17 P 4 Progress Report Analysis	6th Grade			7th Grade			8th Grade		
	P3	**P4**	15-16	P3	**P4**	15-16	P3	**P4**	15-16
Executive Director Award 4.0	15%	**12%**	14%	3%	**9%**	8%	11%	**7%**	19%
Academic Director Award 3.5-3.9	25%	**30%**	18%	21%	**12%**	28%	26%	**33%**	21%
Honor Roll 3.0-3.49	19%	**22%**	37%	26%	**12%**	24%	34%	**34%**	22%
Promotion Bound 2.5-.29	15%	**13%**	13%	21%	**19%**	10%	10%	**17%**	22%
At the Cusp 2.0-2.49	19%	**21%**	16%	26%	**32%**	26%	9%	**8%**	12%
At Risk for Promotion Bound 2.0 and below	6%	**2%**	2%	10%	**16%**	2%	1%	**1%**	2%
Total % students earning 2.5 or above GPA/CPA	75%	**77%**	82%	64%	**52%**	72%	90%	**91%**	86%

D. KLA Carnival Acknowledgment – Eva Contreras

The KLA Board of Directors wanted to acknowledge Ms. Contreras for her Dedication and outstanding work with the KLA Carnival. The Board prepared a card and a tangible token of gratitude that will be shared with Ms. Contreras on Wednesday.

E. LCAP Draft-

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The Board Discussed and added input, changes, and corrections. At the June meeting, the Board will approve the final draft for submittal to the state.

F. Spring Benchmark Assessment Data – Tabled until June meeting.
G. Review of Point Loma Nazarene University MOU- Tabled until June meeting.

IV. CONSENT AGENDA ITEMS

A. Form 990- This is an informational tax return document for the school.

V. ITEMS SCHEDULED FOR ACTION

No action items for tonight's meeting.

VI. CLOSED SESSION

A.

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of May Minutes
2. PLNU MOU
3. Spring Assessment Data
4. LCAP Approval
5. Final Budget Draft Approval

VIII. ADJOURNMENT

The KLA Board of Director's Meeting was adjourned at 5:42pm.

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