AGENDA
REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

October 18th , 2016

4:00 P.M.

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:03p.

B. **ROLL CALL**

Present	Absent
Charles Conradi Danielle O'Conner Buddy Young	

Visitors Present:
Joel Christman
Brian Badillo
Alexis McKeon
Christy Reese
Tertia Sartin

C. **APPROVAL OF MINUTES OF BOARD MEETING of September 20th 2016.**

MSUC*

II. COMMUNICATIONS

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
Luis Topete Communicated that he would not be in attendance tonight. The Board will swear him in at next month's meeting.

III. ITEMS SCHEDULED FOR INFORMATION

A. AUGUST FINANCIALS: Danielle O'Conner shared out the September financials,

September Financials

- The approved budget is set at an **enrollment** of 577. Budgeted average ADA for FY16-17 is 5542.38 based on an enrollment of 577 and a 94.0% attendance rate. We have not received updated ADA from SDUSD.
- As of September 30, 2016, the **cash balance** was $1,998,865. The school is projected to have cash balance of $2,042,134 at the end of the year (June 30, 2017).
- As of September 30, 2016, the **reserve** was $2,108,673 which is higher than reserve balance of $2,096,687 as of August 31.
- As of September 30, 2016, there was no outstanding **debt** owed by KLA.
- As of September 30, 2016, the school is projected to have **net income** of $312,690, which is higher than the approved budget of $255,936.
    - Reserve goal of 5% = $273,000
    - Reserve goal of 3% = $164,000
- Total **revenue** for 2016-2017 is projected to be $5,774,484, which is $133,224 or 2.4% higher than budgeted revenue of $5,641,260.
    - Increase is mainly driven by enrollment.
- Total **expenses** for 2016-2017 are projected to be $5,461,794, which is $76,469 or 1.4% higher than budgeted expenditures of $5,385,325.
    - Workers compensation is projected to be $29,740 under budget. This is due to the way the budget is set up. When the budget was created, the formula took into account the prior year estimation and then increased the cost for increases in salary. Once the school year began, "actual" salary costs are known based on the current faculty and staff headcount, and the projection for the workers comp has been trued up to more accurately reflect what projected costs will be based on current headcount.
    - Student materials is projected to be $23,000 over budget due to the purchase on Mindset works ($16k) and premier agendas ($15k) which were not originally included in the budget.

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

B. Director's Report: Mr. Christman shared out he Director's Report,

Keiller Leadership Academy

Director's Report

October 18, 2016

Current Enrollment

Grade	Male	Female	
K	33	27	60
1	29	26	55
2	25	33	58
3	18	31	49
4	26	24	50
5	26	16	42
Primary Totals	157	157	314
6	56	43	99
7	59	35	94
8	48	44	92
Secondary Totals	163	122	285
Grand Total	320	279	599

In School Suspension Classroom Statistics (September)

	September 2015-2016	**September 2016-2017**
Primary	**272 Students**	**314 Students**
Students Sent to Justice Room	92/ 30 (EDP)	**94/ 18 (EDP)**
Students in ISS	1/0 (EDP)	**0/ 0 (EDP)**
Suspensions	1/5 (EDP)	**0/ 5 (EDP)**

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

Expulsions	0/1 (EDP)	**1/ 0 (EDP)**
Detentions	3/0 (EDP)	**1/ 0 (EDP)**
Lunch Detention	31	**17/ 0 (EDP)**
Unserved After-School Detentions as of the last day of the month	1/0 (EDP)	**0/ 0 (EDP)**
Lunch Detention for not Completing HW	140	**N/A**
Secondary	**283 Students**	**285 Students**
Students Sent to Justice Room	88/ 7 (EDP)	**200/ 4 (EDP)**
Students in ISS	1/ 0 (EDP)	**6/ 0 (EDP)**
Suspensions	1/ 0 (EDP)	**2/ 0 (EDP)**
Expulsions	0/ 0 (EDP)	**0/ 0 (EDP)**
Detentions	42/ 0 (EDP)	**57/ 0 (EDP)**
Lunch Detentions	196	**217**
Unserved After-School Detentions as of the last day of the month	12/ 0 (EDP)	**7/ 0 (EDP)**

Primary Director's Report

Reading Intervention:

In order to support our goal to have 100% of our students reading at grade level by the end of third grade, we have been providing intervention support to 21% of primary students. Instruction consists of daily 30-minute highly structured sessions utilizing the SIPPS curriculum, focusing on phonemic/phonological awareness to further develop foundational reading skills. Students were selected based upon their Spring DRA scores to participate in this 8-week session. The Intervention Team analyzes the data and will determine next

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

steps for each student. Some students may need continued support; others may no longer require support and new students who need support will be included for the next duration.

Character Counts! Focus:

Each month we are focusing on one of the six Character Counts! Pillars. Last month we focused on Trustworthiness coming up with three key ideas: be loyal, be honest and do the right thing. Each class also participates in the Trustworthiness Helping Hands activity. This month we are focusing on Respect. Mr. Morales is conducting individual lessons in the classrooms teaching about different aspects of respect using Character Counts! Lessons coupled with Second Steps lessons.

Social-Emotional Development:

Our Counseling Team has been working with the upper elementary students to build knowledge of emotional foundations (recognize one's emotions and triggers) and ways to communicate in a healthy way. We recently held a parent-child session on the tools the students have been learning in the classroom and for parents to use with their child at home.

Mrs. Sartain Shared out the Secondary Director's Report,

KLA Secondary

Academic Director's Report

Upcoming Events:

Fall Open House Attendance:

This year's Fall Open House focus was about giving parents the opportunity to observe what a typical day of learning looked like, sounded like, and felt like at KLA according to their child. Students were asked to lead their parents through each of their classrooms and explain to them what learning looks like, sounds like, and feels like every day. Teachers also offered *essential questions* to parents to help

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

support their checking in for learning at home. We opened the session with performances from our music and dance program and then I provided parents with essential questions that reinforce the KLA Ways at home

	2016	2015	2014	2013	2012
# of Secondary families in attendance	Approx. **150**	156	127	99	90

October's Professional Learning:

	Math PLC TBD
Objective:	CPM Training
	Humanities PLC 10/21/2015
Objective:	Amplify follow up training with Amplify Support Provider

**See Education committee minutes for Department Goals

6 Week Academic Progress Report Analysis:

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

WASC Update:

The Leadership Team has reconvened this school year and recruited new staff members to the Home and Focus groups. The admin team is currently working on aligning the LCAP to the Action Plan of the WASC Progress Report.

	6th Grade			7th Grade			8th Grade		
	P1	**2015**	**2014**	**P1**	**2015**	**2014**	**P1**	**2015**	**2014**
Executive Director Award 4.0	**12%**	12%	9%	**10%**	7%	8%	**6%**	12%	16%
Academic Director Award 3.5-3.9	**26%**	40%	25%	**22%**	34%	31%	**35%**	28%	29%
Honor Roll 3.0-3.49	**24%**	38%	34%	**28%**	15%	20%	**29%**	22%	22%
Promotion Bound 2.5-.29	**18%**	5%	14%	**25%**	15%	22%	**13%**	22%	11%
At the Cusp 2.0-2.49	**17%**	4%	23%	**12%**	16%	13%	**12%**	12%	11%
At Risk for Promotion Bound 2.0 and below	**3%**	1%	3%	**3**	10%	6%	**4%**	4%	10%
Total % students earning 2.5 or above GPA/CPA	**80%**	95%	74%	**85%**	74%	81%	**84%**	84%	79%

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**

C. **The KLA Board of Directors would like to acknowledge and thank Danielle O'Conner for her service as a KLA Board Member.**

IV. CONSENT AGENDA ITEMS

A. Education Protection Account (EPA) 2015-16 Final

V. ITEMS SCHEDULED FOR ACTION

A. New Board Member Nominations- The Board voted **MSUC*** to appoint Alexis McKeon as Treasurer to the KLA Board of Directors.
B. Education Protection Plan (EPA) Resolution- **MSUC***
C. KLA School Safety Plan 2016-2017- **MSUC***
D. MOU Point Loma Nazarene University and KLA Partnership- **MSUC***

VI. CLOSED SESSION

A. **NO AGENDA ITEMS**

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of the October 18th Meeting minutes
2. Nomination and Swearing-in for new Board Member
3. _____

VIII. ADJOURNMENT

The KLA Board of Director's meeting was adjourned at 4:59p.

***MSUC= Motioned, Seconded, Unanimous, Carried (APPROVED)**