KLA BOARD OF DIRECTORS
MEETING MINUTES
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

October 13th, 2020

3:30 P.M.
Virtual Meeting via Google Meet

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 3:32pm .

B. **ROLL CALL**

Present	Absent
Debbie Ryles Elizabeth Henkels Buddy Young Lupe Guerrerro	

Visitors Present:
Joel Christman
Adria Jefferson
Brandy Thomas
Kambia Torres
Elizabeth Ochoa
Isidro Barragan
Alexis McKeon
Ronnika Burks
Tertia Sartain
Nicole Dougherty

C. **APPROVAL OF MINUTES OF BOARD MEETING OF September 8th,**

***MSUC= Motioned, Seconded, Unanimous, Carried = (APPROVED)**

2020.
The Board voted **MSUC*** *to approve the September 8th meeting minutes.*

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
No communication or public comments at this time.

III. ITEMS SCHEDULED FOR INFORMATION

A. Financials – *Ms. McKeon shared out the August and September financials of the school including the approved budget and the forecast budget for 2020 – 2021. This information included the 4% COA and some additional programs. The revised budget also includes the Hazard Pay, retroactive since July 2020. The full financial report will be shared with the staff at the conclusion of the meeting and is available for review in the Main Office.*

B. Update on KLA Reopening Plan – *Ms. Torres shared out the KLA Reopening Plan noting updates that include the COVID 19 12 guidelines and the UCSD Expert Scientific Panel Report. Safety lessons have been prepared for student participation, respiratory etiquette, Staff safety and well-being and PPE use and availability. Ms. Torres's report also includes the phased re-opening of KLA based on student need and addressing student learning loss. Please note* this plan was approved by the KLA Board of Directors however there were updates added as necessary for student and staff safety during the phased re-opening process.*

C. Update on Restorative Practices during Distance Learning – *Ms. Torres shared out the updates for Restorative Practices During Distance Learning. An additional Google Classroom has been created where all TSMPs and Think Sheets can be copied and filled out electronically. Also included are instructions and procedures for student referrals to the Justice Room.*

D. Director's Report: *School Report – Mr. Christman shared out the Executive Director's report including current enrollment and re-opening updates. On October 5th parents were notified that KLA would be opening to a limited number of students. The re-opening was to take place on the 19th of October but it was delayed until the 26th as a precaution to ensure that all safety and equipment for students and staff is available. Mr. Christman also shared out the COVID-19 Testing Information for Staff. The SDCOE has set up free testing facilities for Teachers and School Staff. A testing schedule was created for KLA staff. Staff will need to be tested before students come back to campus and bi-monthly testing*

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thereafter. Chris Ing Consulting have been contracted by KLA and are working with KLA to make sure that all facility safety procedures and signage are in place and that procedures are ready for safe student return.

E. *Mrs. Dougherty shared out the Primary Director's Report. First progress reports will be mailed out this week; formal assessments have begun; and Red-Ribbon Week has been extended into a virtual Red-Ribbon Month with various spirit activities planned for the month of October. He Professional Development calendar was also shared.*

F. *Mrs Sartain shared out the Secondary Director's Report. Many events are overlapping with the Primary Dates and events. The first 6 week grading period has provided current student achievement noting the significant achievement gap caused by distance learning. This data is being used to phase in students with the highest intervention needs.*

IV. CONSENT AGENDA ITEMS

A.

V. ITEMS SCHEDULED FOR ACTION

A. Approval of COVID-19 Prevention Plan - *The board voted ***MSUC** to approve the KLA COVID-19 Prevention Plan.*

B. Approval of KLA Safety Plan - *The board voted ***MSUC** to approve the KLA Safety Plan*

VI. CLOSED SESSION

No closed session agenda items at this time

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of October Meeting Minutes

VIII. ADJOURNMENT

The KLA Board of Directors adjourned their Meeting at 4:32pm The next regularly scheduled meeting of the KLA Board of Directors is scheduled to take place November10th at 3:30pm via Google Meetings.

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