KLA BOARD OF DIRECTORS
MEETING MINUTES
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

May 11th, 2021

3:30 P.M.
Virtual Meeting via Google Meet

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 3:30pm .

B. **ROLL CALL**

Present	Absent
Elizabeth Graham Lupe Guerrerro Debbie Ryles Buddy Young	

Visitors Present:
Joel Christman
Adria Jefferson
Nicole Dougherty
Tertia Sartain
Brandy Thomas
Kambia Torres
Elizabeth Ochoa
Alexis McKeon
Isidro Barragan
Christy Robbins

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C. **APPROVAL OF MINUTES OF BOARD MEETING OF April 13th, 2020.**
The Board voted **MSUC*** *to approve the April 13th meeting minutes.*

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
- *No public comment or oral communications at this time*

III. ITEMS SCHEDULED FOR INFORMATION

A. Financials – *Ms. McKeon shared out the Financial Report through March 2021 noting a possible budget surplus and on-target spending for the year. Expenses are similar to last month's report.*

B. Director's Report: *Mr. Christman shared out the Executive Director's Report. Current enrollment is at 596 students. Last week the Whole-site modernization project was started at KLA. Phase 1 includes having classrooms 20-27 relocated. The current bungalows will be demolished to make space for the new two story building. This project is a 5 Phase project and is expected to run through the 2022 school year. The plans and construction phases are on display in the staff workroom. On May 6th the Charter Office conducted their annual visit and audited the programs and services that KLA has put into place. Some highlights include revising our enrollment packet, procedures for mid-year disenrollment, that our suicide prevention plan should be a separate document as opposed to being included in the school safety plan, revision of the school safety plan and reporting of the Uniform Complaint Policy to the Board of Directors.*

Ms. Dougherty shared out the Primary Director's report noting that the End of Year local measures began may 5th and that CAASPP testing has begun. KLA Primary Promotion will be held June 17th and the Super Student Scholars awards will be presented May 17th.

Ms. Sartain shared out the Secondary Director's Report noting the May Theme of the Month of Acknowledging Health and Wellness. The Secondary Awards Ceremony will be held virtually on May 12. This month's PD will focus on the most current progress report data for supporting those students with the highest learning needs. Summer Bridge Academy is tentatively set for June 28th to July 30th. Ms. Sartain also shared out the Academic Progress Monitoring for the most recent grading period. It should be noted that at this point last year the KLA grading policy switched to "do-no-harm" as a result of the COVID-19 crisis.

C. Board Member Recruitment – *Mr. Christman shared out that a potential board member has shown interest and can be considered for candidacy. Ms. Graham*

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has secured a KLA LinkedIn account and will be posting a Board Application on that page.

D. Report of Human Trafficking Staff Training – *Mr. Christman shared out that the Human Trafficking Staff Training was presented to the whole staff. This training is a new ED Code requirement and was part of our Charter Site Visit requirements. The training was recorded and is available to staff that were unable to make the whole staff training.*

E. Public Hearing of the LCAP – *Ms. Robbins presented the LCAP in draft form as part of stakeholder investment. The LCAP will be finalized and submitted for approval in June.*

F. Charter Visit Report – *Ms. Graham shared out her visit with the Charter Office last week. The Charter office shared that they will be asking for credential numbers from all SPED teachers that are providing services for our students with special needs. It was also shared that we have more than 49% of our Board is made up of teachers. Currently our Board is at 50%. The Charter Office also recommended training on AD136 – Charter School Board Laws as there were many updates that should be considered before the next reauthorization of KLA's next charter renewal. Also recommended was an increase in the frequency of Brown Act training. Some modifications to the school website were also recommended. KLA's Child Care policy is currently not included in KLA's charter and will need to be revisited at a further date. Various other administrative recommendations were also made considering re-enrollment processes, Human Trafficking Training and spending practices between populations of students.*

IV. CONSENT AGENDA ITEMS

A. *No consent agenda items at this time.*

V. ITEMS SCHEDULED FOR ACTION

A. Ratify Resolution to Leave Charter Safe JPA at the end of 2020/2021 School Year - *The KLA Board of Directors voted* ***MSUC** *to ratify the resolution to leave Charter Safe JPA and move to Marsch McLlenan for KLA's insurance needs.*

B. Approval of the KLA 2019/2020 Audit - *The KLA Board of Directors voted* ***MSUC** *and approved the KLA 2019/2020 Audit.*

C. Approval of Human Trafficking Prevention Policy - *The KLA Board of Directors voted* ***MSUC** *and approved the Human Trafficking Policy.*

D. Approval of Expanded Learning Opportunities Grant Plan - *The KLA Board of Directors voted* ***MSUC** *and approve the Expanded Learning Opportunities Grant Plan.*

E. Approval of Board Restructuring - *The KLA Board of Directors voted* ***MSUC**

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and approved a temporary restructuring the KLA Board of Directors to a 3-person Board (Please note that Ms. Graham recused herself from the vote).

F. Approval of School Safety Plan - *The KLA Board of Directors voted* ***MSUC** *and approved the KLA School Safety Plan (Please note that Ms. Graham recused herself from the vote).*

G. Approval of Agreement to Continue Participation in the El Dorado Charter SELPA - *The KLA Board of Directors voted* ***MSUC** *to continue participation in the El Dorado SELPA (Please note that Ms. Graham recused herself from the vote).*

VI. CLOSED SESSION

No Closed Session Agenda Items at this time.

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of the LCAP
2. Approval of the 2021-2022 School Budget
3. Approval of the ConApp
4. Revision and approval to the fiscal policies and procurement policy
5. Meet/greet new potential Board Member

VIII. ADJOURNMENT

The KLA Board of Directors adjourned their Meeting at 5:14 pm. The next regularly scheduled meeting of the KLA Board of Directors is scheduled to take place June 8th, 2021 at 3:30pm via Google Meetings.

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