AGENDA
REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

January 29nd, 2019

3:30 P.M.
Room 32

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 3:32pm .

B. **ROLL CALL**

Present	Absent
Buddy Young Debbie Ryles Elizabeth Henkels Luis Topete	Alexis McKeon

Visitors Present:
Joel Christman
Eileen Logue
Lupe Guerrero
Adria Jefferson
Tertia Sartain
Nicole Dougherty

C. **APPROVAL OF MINUTES OF BOARD MEETING** of December 11th, 2018.

***MSUC= Motioned, Seconded, Unanimous, Carried = (APPROVED)**

The Board voted **MSUC*** *to approve the December minutes.*

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
Mr. Christman invited Ms. Lupe Guerrero, a community member and parent of 3 KLA students to meet the KLA Board of Directors.

III. ITEMS SCHEDULED FOR INFORMATION

A. DECEMBER FINANCIALS
Ms. Logue shared out a report on the school's financial position noting the overall health of KLA's total revenue and expenses. Some upcoming changes are an increase in COLA and increase in other categorical funds. While this information is preliminary, more information will come as it becomes relevant. All financial documents are available for public viewing in the KLA main office.

B. Director's Report:
Mr. Christman shared out the Executive Director's School Report including the current enrollment and classroom statistics. On January 14th representatives from CCSA visited KLA and noted KLA's leadership focus, data use and, research-based practices as strengths of the school. Mr. Chrisman spoke about the meeting being a positive experience and that the next steps are appropriate for KLA's growth. On 15 January Mr. Christman visited Mueller Academy to observe strategies that are effective at that school. The information and input from the CCSA visit and the Mueller visit will be used in the development of an action plan for charter renewal in 2020. Mr. Christman also shared out the KLA: Preparing for 2020 presentation on the school's current state, CA School dashboard and, next steps towards Charter Renewal.

C. Audit Documents to be Provided to Board Members *Discussion of this item was tabled for the February meeting. The Audit was already approved… This is just the final draft.*

D. Implementation of PEX Cards for Purchasing *The PEX Cards replaced the School's AMEX cards. The will afford the Primary and Secondary Director's to make purchases that are automatically coded and posted to the appropriate budgets. Apps and technology will capture receipts and eliminate reconciliation of funding processes and management of paperwork.*

E. K-8 Counseling Data *K-8 Counseling Data was tabled for the February meeting.*

F. Review and Discussion of KLA's Use of the Special Education Consortium *KLA's Special Education Consortium is an organization here in San Diego that*

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consists of an executive director and works with schools to collaborate with one another and allocate resources as needed at particular sites. KLA is reaching a point where the school could leave the consortium and use the SELPA for all of KLA's help and support needs for the school in an attempt to save KLA a considerable amount of money. A decision will need to made by March of this year. More information will be required to make this decision.

G. Discussion of KLA Board Positions/ Conflict of Interest *Mr. Christman visited a symposium on charter schools moving forward. The issue of Employees serving on the Board of Directors will be considered as the school moves forward. In the future KLA may need to bring on Board Members that are not teachers.*

IV. CONSENT AGENDA ITEMS

A. *No consent agenda items at this time.*

V. ITEMS SCHEDULED FOR ACTION

A. Revise Purchase Order Policy and Procedures Regarding Minimum Amounts for Invoices - **MSUC***

VI. CLOSED SESSION

A. *No closed session agenda items at this time*

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of January meeting minutes
2. Low performance Bloc grant and consolidated application- Action items
3. K-8 counseling Data
4. Audit Documents
5. More information needed for the SPED proposal

VIII. ADJOURNMENT

The KLA Board of Directors adjourned their meeting at 5:20pm.

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