**REGULAR MEETING**

**BOARD OF DIRECTOR'S**
**KEILLER LEADERSHIP ACADEMY**
**CHARTER SCHOOL**

**7270 Lisbon Street, San Diego, California 92114**

**March 24, 2015**
**4:00 P.M.**

## I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:05.

B. **ROLL CALL**

| | Present | Absent |
|---|---|---|
| Mrs. Anne Saenz | x | |
| Mr. Robert Ryles | x | |
| Mr. Charles Conradi | x | |
| Ms. Danielle O'Connor | | x |
| Mrs. Mitzi Martinez | x | |
| Mrs. Angela Bass | x | |

**Visitor Present:**
Tertia Sartain
Adria Jefferson
Nicole Dougherty
Doris Gauff
Brian Badillo

C. **APPROVAL OF MINUTES OF BOARD MEETING OF January 20th, 2015 and February 17th, 2015. Mr. Ryles motioned to approve the minutes from the two board meetings. Mrs. Saenz seconded the motion. The board unanimously approved the minutes.**

## II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
No public comments at this time.

## II. ITEMS SCHEDULED FOR INFORMATION

A. Mr. Badillo shared out the Financials:

Net Income Keiller Leadership Academy is projected to achieve a net income of $87,823 in FY14-15 compared to $232,959 in the board-approved budget. Reasons for this $145,136 variance are explained further in the Income Statement section of this analysis. Balance Sheet As of January 2015, the school's cash balance was $1,077,486. Please see the Income Statement, Revenue section for further details. As of January 2015, the Accounts Receivable balance was $0. All amounts from the prior year have been received. Receivable balances from this year will be booked at June 30.of revenue earned in FY13-14. As of January 2015, the Accounts Payable balance, totaled $47,514, compared to $40,736 in the prior month. Income Statement Revenue Total revenue for FY14-15 is projected to be $4,398,577, which is $61,515 or 1% under budgeted revenue of $4,460,092. Of note: • Education Protection Account is projected to be $96,233 under budget based on the latest CDE funding exhibit. The formulas for calculation have also been updated. • Local Control Funding Formula is projected to be $116,011 under budget based on the latest CDE funding exhibit and the reduction in ADA. • In Leiu of Property Tax is projected to be $101,423 over budget based on the latest CDE funding exhibit. • Title I funding is projected to be $15,520 over budget based on the latest CDE funding exhibit • Title III funding is projected to be $17,598 over budget based on the latest CDE funding exhibit • Mandate Block Grant is projected to be $29,997 over budget due to the mandate grant funding. Expenses This report will discuss revenue and expenditure variances from the Board-approved budget that are above $10,000 and 10%. 409 Camino Del Rio South, Suite 200 San Diego, California 92108 P:(619) 266-3230 F:(619) 266-2191 www.exed.net Total expenses for FY14-15 are projected to be $4,310,754, which is $83,621 or 2% over budgeted expenditures of $4,227,133. Of note: • Teacher Salaries – Stipend/Extra Duty is projected to be $18,573 under budget based on prior year merit pay being included in the prior year. • Certificated Pupil Support salaries is projected to be $104,108 under budget based on the most recent projections and a person being moved to instructional consultants. • Instructional Aide Salaries is projected to be $37,392 under budget due to change in staffing. • Clerical/Technical/Office Staff Salaries is projected to be $23,988 over budget due to staff raises. • Health and Welfare is projected to be $47,778 under budget due to not every employee taking the max amount in benefits. • Instructional Consultants is projected to be $191,280 over budget because the on loan employees were budgeted into "non-instructional" instead of "instructional". ADA Budgeted average ADA for FY14-15 is 501 based on an enrollment of 516 and a 94.2% attendance rate. ADA Summary: Month 1: 493.47 Month 2: 494.65 Month 3: 492.10 Month 4: 489.79 Month 5: 489.12.
In reviewing the finances Mr. Christman shared with the board that the school is looking at hiring an additional aid to support students with special needs. The board discussed how this aid would support the students and the current academic program.

B. Mr. Christman shared the Executive Director Report:

**KLA's Enrollment as of March 24, 2015**

| Grade | Male | Female | |
|---|---|---|---|
| K | 22 | 36 | 58 |
| 1 | 19 | 24 | 43 |
| 2 | 22 | 14 | 36 |
| 3 | 15 | 13 | 28 |
| 4 | 26 | 17 | 43 |
| 5 | 18 | 11 | 29 |
| Primary Totals | 122 | 115 | 237 |
| 6 | 38 | 42 | 80 |
| 7 | 41 | 60 | 101 |
| 8 | 60 | 34 | 94 |
| Secondary Totals | 139 | 136 | 275 |
| Grand Total | 261 | 251 | 512 |

**In School Suspension Classroom Statistics (January)**

| **Secondary** | **Feb. 2013-2014** | **Feb. 2014-2015** |
|---|---|---|
| | **310 Students** | **275 Students** |
| Students Sent to Justice Room | **225** | **170** |
| Students in ISS | **13** | **8** |
| Suspensions | **9** | **2** |
| Expulsions | **0** | **1 pending** |
| Detentions | **137** | **124** |
| Lunch Detentions | **237** | **157** |
| Unserved After-School Detentions | **30** | **26** |
| **Primary** | **205 Students** | **237 Students** |
| **Responsibility Room Visits** | **N/A** | **180** |
| **Students in ISS** | **N/A** | **2** |
| **Suspensions** | **N/A** | **0** |
| **Expulsions** | **N/A** | **0** |

| | | |
|---|---|---|
| **Detentions** | **N/A** | **24** |
| **Lunch Detention** | **N/A** | **N/A** |
| **Unserved After-School Detentions** | **N/A** | **2** |

**KLA Primary Academic Director Report**

**March 2015**

Academic:

- K-5 students participating in benchmark testing and Interim CASSP test during 3/23-3/27
- EIS Partnership work has begun. 4th and 5th grade students are participating in environmental science.
- Parent Conferences are taking place 3/23-3/27

Other News:

- Read Across America Week: 3/2-3/7 was a great success! Readers from the outside community (San Diego Fire Department, rocket scientist, NCIS agent) as well as the KLA community (Mr. Rocha, Ms. Coleman) kicked off RAA on 3/2. It also followed by Spirit Week where students dressed to celebrate Dr. Seuss' work.

**KLA Secondary Academic Director Report**

**March 2015**

Events:

3/2-3/6 Read Across America week

3/13 6-week grading period ends

3/16-3/20 College Spirit Week

Upcoming Events:

3/23-27 Spring Benchmark testing

3/30-4/10 Spring Break

5/19-5/29 CAASPP testing

Professional Development:

Each department is working at different stages of the implementation phase of Common Core Standards.

1) Humanities is using their learning from this year's ERWC training and constructing their own ERWC units of study.
2) Math is continuing to re-align their curriculum with the CCSS while preparing their students for high school.
3) Science continues to work on integrating Common Core Reading, Writing, and Speaking & Listening standards into their instruction.
4) Electives are beginning their work in aligning their program to CCSS.

This week, all teachers will be attending a 2 hour professional development with Actively Learn consultants. Actively Learn is a newly purchased online instructional tool that enables teachers to create literacy rich assignments, provide quick student feedback on formative and summative assessments, and monitor progress.

All teachers have been in-serviced on CAASPP Test (Part 1 & 2 of 3) on March 9th and16th. We will be using Spring Benchmarks to practice some of the newly implemented operational procedures of the CAASPP. The Smarter Balanced Interim Assessments will replace the Curriculum Associates Spring Benchmark assessments and all future benchmark assessments.

Over Spring break, a team of teachers will be trained in online Interim Performance Task grading. This team will score grades 3 through 8 ELA and Math Performance Tasks from the Spring Benchmarks.

KLA Secondary Academics Update:

*WASC*- The Education Committee is currently monitoring the WASC Progress Report. The progress report will be submitted to WASC on March 25th.

*Spring Benchmarks March 23-27th* – Students will be taking a combination of a computer based and paper/pencil Spring Benchmark assessment. The ELA and Mathematics Assessments will be computer based and the Science benchmark will be paper/pencil.

| S2 P3 | 6th grade | | | 7th grade (101 students) | | | 8th grade | | |
|---|---|---|---|---|---|---|---|---|---|
| | 2015 S1 (80) | **2015 (78)** | 2014 (97) | 2015 S1 (98) | **2015 (97)** | 2014 (114) | 2015 S1 (100) | **2015 (94)** | 2014 (98) |
| **Executive Director 4.0** | 9% | **14%** | 15% | 12% | **7%** | 8% | 16% | **16%** | 7% |
| **Academic Director 3.5-3.9** | 20% | **28%** | 32% | 27% | **38%** | 12% | 21% | **13%** | 28% |
| **Honor Roll 3.0-3.49** | 35% | **19%** | 23% | 28% | **26%** | 21% | 24% | **23%** | 31% |
| **Promotion Bound 2.5-2.9** | 14% | **17%** | 6% | 15% | **16%** | 27% | 16% | **26%** | 21% |
| **At the cusp 2.0-2.49** | 16% | **14%** | 14% | 18% | **10%** | 25% | 20% | **15%** | 10% |
| **At risk for Promotion Bound 2.0 and below** | 6% | **8%** | 9% | 0% | **2%** | 7% | 3% | **7%** | 3% |

Air Conditioning and Prop Z progress

Installation of air conditioning is currently in progress.

On March 11, I met again with the Prop Z planners. Three concepts were presented that address some of the deficiencies that were determined in our feasibility study. The three concepts range from the addition of 10 new classrooms up to 20 new classrooms. Concept C would facilitate adding additional upper grades. This would likely also be the most expensive.

## IV. CONSENT AGENDA ITEMS

No consent agenda items.

## V. ITEMS SCHEDULED FOR ACTION

A. Approval for KLA to add Grade Level $9^{th}$-$12^{th}$

Mr. Christman shared architectural drawings for plans to increase school size. With these increases Mr. Christman would like to see the school expand in the future to facilitate grades 9-

12. The board discussed what this would look like and how it would take effect. Mrs. Saenz motioned to approve the concept of expanding from 9-12 and Mr. Ryles seconded the motion. The board agrees that a planning committee will be created in the future to ensure that the high school follows the vision and mission of the school.

B.Mrs. Saenz introduced Doris Gauff to the board and nominated her to join the board. Board member Ryles seconded the motion and the board unanimously voted Doris Gauff to the board. Doris was sworn on to the board by board president Saenz.

C.Corrective Action Regarding the approval and Expenditure of Common Core Funds for School Year 2013-2014 and 2014-2015. Mr. Ryles motioned to approve the expenditure and Mr. Conradi seconded the motion. The Board unanimously approved the expenditure.

## VI. CLOSED SESSION

A. **NO AGENDA ITEMS**

## VII. ITEMS FOR NEXT MEETING AGENDA:

## VIII. ADJOURNMENT

The meeting was adjourned at 5:19