AGENDA
REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

February 16th, 2016

4:00 P.M.

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:02pm.

B. **ROLL CALL**

	Present	Absent
Charles Conradi	x	
Danielle O'Connor	x	
Mitzi Martinez		x
Angela Bass		x
Doris Gauff	x	
Buddy Young	x	

Visitor Present:
Joel Christman
Christy Reese
Tertia Sartain
Nicole Dougherty
Brain Badillo

C. **APPROVAL OF MINUTES OF BOARD MEETING OF January 19th, 2016** –MSUC*

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II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
- No oral communications or public comments made.

III. ITEMS SCHEDULED FOR INFORMATION

A. NOVEMBER FINANCIALS
Danielle O'Conner shared out the December Financials:

December Financials

- The approved budget is set at an **enrollment** of 544. Budgeted average ADA for FY15-16 is 510 based on an enrollment of 544 and a 94.0% attendance rate. Month 4 ADA was 529.06 at 94.9%.
- As of December 31, 2015, the **cash balance** was $1,279,064. The school is projected to have cash balance of $1,246,506 at the end of the year (June 30, 2016).
- As of December 31, 2015, the **reserve** was $1,403,842 which is higher than reserve balance of $1,141,398 as of November 30.
- As of December 31, 2015, there was no outstanding **debt** owed by KLA.
- As of December 31, 2015, the school is projected to have **net income** of $242,169, which is higher than the approved budget of $147,018.
    - Reserve goal of 5% = $260,000
    - Reserve goal of 3% = $156,000
- Total **revenue** for 2015-2016 is projected to be $5,435,418, which is $180,407 or 3% higher than budgeted revenue of $5,255,011.
    - **New* - Other State Revenue is projected to be $56,373 over budget. This is primarily from the Educator Effectiveness Grant.
    - *No change from last month* - All Other Local Revenue is projected to be $42,378 over budget. This is from the copier lease buyout.
- Total **expenses** for 2015-2016 are projected to be $5,193,249, which is $85,256 or 2% higher than budgeted expenditures of $5,107,993.
    - **New* - STRS retirement is projected to be $37,152 under budget. Due to the certificated staff not hired from the original budget, STRS retirement has been reduced.
    - *No change from last month* - Teacher's Salaries is projected to be $366,122 under budget. There were additional teachers originally budgeted for but not hired. Also, one person was budgeted in this object code but not certificated and was moved to 2900.
    - *No change from last month* - Teacher substitute salaries is projected to be $29,400 over budget. Without the hiring of additional teachers, substitutes have been used in lieu of.

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- *No change from last month* - Instructional Aide salaries is projected to be $159,928 over budget. This is the increase in ASES aides hired not originally budgeted for.
- *No change from last month* - Other classified salaries is projected to be $61,213 over budget. This is due to staff increases and an employee originally budgeted to teachers.

- *No change from last month* - PERS retirement is projected to be $21,567 over budget. This is due to the roughly $200k increase in classified employee salaries from budget.
- *No change from last month* - Student Materials is projected to be $28,572 over budget. This is due to purchases for Montessori being originally budgeted in 4110 and coded to 4310.
- *No change from last month* - Non-Capitalized Equipment is projected to be $29,297 over budget. There was an increase cost to the original projected amounts for laptops (student and staff), radios, and portable air conditioning units. Some mid-year items have also been added that were not originally included in the original budget.
- *No change from last month* - Equipment lease is projected to be $38,812 over budget. This is due to paying 2 leases for copiers. This, however, is a wash since we received a check to cover the second lease costs (see increase in revenues noted above).
- *No change from last month* - Instructional consultants is projected to be $110,000 over budget. Special education and substitute expense has been higher than originally budgeted for. In addition, 1099 subs are being used to cover some of the teachers not added in the original budget.

B. Mr. Christman and Mrs. Sartain Shared out the Director's Reports:

Keiller Leadership Academy

Director's Report

February 16, 2016

Current Enrollment

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Grade	Male	Female	
K	31	26	57
1	19	28	47
2	18	28	46
3	20	14	34
4	24	15	39
5	24	21	45
Primary Totals	136	132	268
6	56	39	95
7	48	42	90
8	37	54	91
Secondary Totals	141	135	276
Grand Total	277	267	544

In School Suspension Classroom Statistics (January)

	Jan. 2014-2015	**Jan. 2015-2016**
Primary	**237 Students**	**268 Students**
Students Sent to Justice Room	85	**53/ 0 (EDP)**
Students in ISS	2	**1/ 0 (EDP)**
Suspensions	0	**0/ 0 (EDP)**
Expulsions	0	**0/ 0 (EDP)**
Detentions	18	**2/ 0 (EDP)**
Lunch Detention	N/A	**19/ 0 (EDP)**
Unserved After-School Detentions as of the last day of the month	1	**0/ 0 (EDP)**
Lunch Detention for not Completing HW	37	**114**

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Secondary	276 Students	276 Students
Students Sent to Justice Room	106	**91/ 0 (EDP)**
Students in ISS	4	**5/ 0 (EDP)**
Suspensions	1	**5/ 0 (EDP)**
Expulsions	0	**0/ 0 (EDP)**
Detentions	64	**73/ 0 (EDP)**
Lunch Detentions	136	**191**
Unserved After-School Detentions as of the last day of the month	15	**12/ 0 (EDP)**

KLA Secondary Academic Director Report

February 2016

Upcoming Events:

2/14-2/20: Random Acts of Kindness Week

2/26-18: 6th grade Salk Institute Lab

2/17: 6th and 7th grade Awards

2/19: 8th grade Awards

2/19 & 22: Career Speaker Presentation

2/29-3/4: Read Across America week

Professional Development:

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December 16th, all KLA teaching staff attended PD with Dr. Rich Villa, an authored expert in inclusive education and differentiation. The topic: "Exchanging Dissonance for Harmony: Responses to Students Experiencing Behavioral and Emotional Challenges"

February 23, 24, 25 Humanities, Math, and Science PLCs – All day PD, differentiated by content area needs

1) Begin developing a content specific Performance Task.
2) Develop a deeper practical understanding of formative assessment- including exploring the Interim Block Assessments.
3) Integrate the key themes of ELD instruction into future lessons.
4) Analyze CAASPP Interim Data

KLA Secondary Academics Update:

2015-16 Semester 1 Progress Report Analysis

	6th Grade			7th Grade			8th Grade		
	P2	**S1**	14-15	P2	**S1**	14-15	P2	**S1**	14-15
Executive Director Award 4.0	10%	**11%**	14%	7%	**5%**	7%	12%	**11%**	16%
Academic Director Award 3.5-3.9	32%	**22%**	28%	33%	**34%**	38%	25%	**25%**	13%
Honor Roll 3.0-3.49	45%	**34%**	19%	21%	**17%**	26%	17%	**23%**	23%
Promotion Bound 2.5-.29	4%	**15%**	17%	9%	**14%**	16%	26%	**17%**	26%
At the Cusp	9%	**18%**	14%	20%	**26%**	10%	15%	**19%**	15%

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2.0-2.49									
At Risk for Promotion Bound 2.0 and below	1%	**0%**	8%	14%	**5%**	2%	3%	**5%**	7%
Total % students earning 2.5 or above GPA/CPA	90%	**82%**	78%	68%	**69%**	88%	82%	**76%**	78%

- Mr. Christman and the Board also discussed the online LCAP Survey and ways to streamline it so it will be available in time for the Spring Carnival.

- Mrs. Sartain added that a Parent Newsletter went out with the student's report cards and also shared a counseling update from Mr. Chavez.

- Ms. Reese shared news from the Ed Committee that iReady testing window has closed and that the data would soon be available for action steps in determining the PLCs for the second part of the school year.

C. Form 700 from all Board Member:
It was discussed that all Board Members need to fill out Form 700 before April 15th, 2016. Mr. Christman to provide the link for Board Members to complete this action.

D. Educator Effectiveness Grant: Tabled until next meeting.

IV. CONSENT AGENDA ITEMS

No Consent Agenda Items at this time

V. ITEMS SCHEDULED FOR ACTION

A. Proposed Revised Budget- MSUC*
B. One-time Mandate Funding Plan- MSUC*

VI. CLOSED SESSION

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A. **NO AGENDA ITEMS**

VII. ITEMS FOR NEXT MEETING AGENDA:

1. Approval of February minutes
2. Educator Effectiveness Grant

Further Board conversation continued regarding Montessori Training, budgeting for Professional Development and ways to retain teachers.

VIII. ADJOURNMENT

Meeting was adjourned at 6:04pm

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