Keiller Leadership Academy
Board of Directors
MINUTES

Date: June 17, 2014
Place: Library, 7270 Lisbon Street, San Diego, CA 92114

Members Present:
Anne Saenz
Robert Ryles
Charles Conradi
Danielle O'Connor
Marvin Maldonado
Mitzi Martinez

Visitors Present:
Joel Christman
Tertia Sartain
Brian Badillo
Christy Reese

Members Absent:
Angela Bass

1. Call to Order: Mrs. Saenz called the meeting to order at 4:08

2. General Public Comment Period:
No general public comments

3.Approval Of Previous Minutes:

- Mr. Ryles motioned to approve the minutes from May 20,2014 and Mr. Conradi seconded the motion. The minutes were unanimously approved.

4. Welcome, Roll Call, Agenda Review:

- The present Board members introduced themselves.

5. Financial Report

Mrs. O'Connor shared out the school financial report:

April Financials

April Financials

- The approved budget is set at an **enrollment** of 517. Budgeted average ADA for FY13-14 is 493.3 based on an enrollment of 517 and a 94.0% attendance rate. In Month 8, ADA was 497.3. P2 ADA was 497.7.
- As of April 30, 2014, the **cash balance** was $870k. The school is projected to have cash balance of $418k at the end of the year.
    - The line of credit has been repaid.
    - *No change:* The increase in end of year cash is primarily due to favorable changes in state cash flow for the school per the P1 funding profile released by CDE, receipt of a Title I payment, and additional mental health and Prop 39 (energy) funding.
- As of April 30, 2014, the **reserve** was $921k which is down from $1,042k as of March 31.
- As of April 30, 2014, there was no outstanding debt owed by KLA.
- As of April 30, 2014, the school is projected to have **net income** of $214k, which is $15k lower than the approved revised budget of $229k.
- Total **revenue** for 2013-2014 is projected to be $4,177k, which is $77k higher than the revised approved budget.
    - The EPA is expected to be approximately $68k over budget per the recent P1 funding profile provided by CDE. The other Revenue Limit funding sources change to balance the increase in the EPA. This results in increased cash flow but a negligible impact on net income. *No change from last month.*
    - All Other State Revenues will be $53k over budget due to the receipt of $57k in Prop 39 (energy) funding. At this time there are no offsetting expenses, and these must be factored into either the 13-14 or 14-15 budget. *No change from last month.*
- Total **expenses** for 2013-2014 are projected to be $3,964k, which is $93k higher than the revised approved budget.
    - Instructional Aides are anticipated to be $42k under budget based on trend data.
    - Non-Capitalized Equipment is projected to be $92k over budget due to the purchase of computers associated with Common Core. *No change from last month.*
    - Stipend/Extra Duty will be approximately $13k under budget based on current trends.
    - Student Materials should be $18k under budget due to fewer purchases.

State Budget Update

- May Revise does not change the January proposal to close the gap between 13-14 funding levels and LCFF full implementation targets by about 28% ($4.5B in 14-15)
- Fully eliminates the remaining $6.1B in deferrals
- No provision for universal preschool which could have pulled up to $1.0B from the K-12 budget

- STRS/PERS employer contribution rates to increase from current 8.25% up to over 19% within 7 years
- No new funding for schools to address STRS/PERS unfunded liabilities
- Charter school boards are expected to approve an LCAP and submit it to their charter authorizer by July 1
- LCAP must show how supplemental and concentration grant amounts will be spent on FRL/ELL/foster youth population
- Provision 2 & 3 schools must collect FRL data once every four years and then update the data annually for newly enrolled or dis-enrolled students

6. Consent Agenda EPA Resolution (Action Item): Christman

Mrs. O'Connor motioned to approve the EPA resolution and Mr. Maldonado seconded the motion. The board unanimously approved the EPA Resolution. For the EPA resolution, with the passage of Proposition 30, the state officially established the Education Protection Account (EPA). Revenue generated from the increased taxes are deposited into the EPA and later distributed to districts and charter schools. Funds from the EPA are part of a school's general purpose funding, but Prop 30 specifies that EPA funds may not be used for salaries or benefits of administrators or any other administrative costs. Annually, the board must determine/approve the use of EPA funds at an open public meeting.

Consolidated Application(Action Item)

Mrs. O'Connor motioned to approve the EPA resolution and Mr. Maldonado seconded the motion. The board unanimously approved the Consolidated Application. This application is used by the California Department of Ed to distribute categorical funds from various state and federal programs. Annually, in June, KLA must submit a board approved Con App to document participation in these programs and provide assurances that they will comply with the legal requirements of each program.

7. 2014-2015 KLA Budget (Action Item) Christman

Mrs. O'Connor motioned to approve the 2014-2015 budget pending enrollment verification of at least 535 in September 2014.

8. 2014-2016 ExEd Contract (Action Item) Christman

ExED is in the business of providing accounting and related business services to charter schools in California (the "Services" as defined below). School represents that it has authority to operate one or more charter schools authorized by San Diego Unified School District.ExEd is increasing their fees from $80,000 to $91,000 which is still significantly lower than other school sites. Mr. Christman discussed with ExEd a 12 pay option which will be offered to staff in the coming school year.
Mrs. O'Connor motioned to approve the ExEd Contract for the next 2 years to lock in the rate and Mrs. Saenz seconded the motion. The board unanimously approved to renew ExEd's contract for the next two years.

9. Local Control Accountability Plan (Action Item)

Mr. Christman shared the data from the LCAP survey with the board and discussed the implications. Mrs. Saenz motioned to approve the LCAP accountability plan with the stipulation that grammatical changes could still be made and Mr. Maldonado seconded the motion. The board unanimously approved the Plan.

10. School Report: Christman

- Mr. Christman shared KLA's current enrollment which is at 509.
  Primary: 202 students Secondary: 307 Students
  Mr. Christman also shared out the behavior report (see below)

KLA's Enrollment as of June 17, 2014

Grade	Male	Female	
K	18	25	43
1	22	13	35
2	13	10	23
3	29	15	44
4	16	12	28
5	14	15	29
Primary Totals	112	90	202
6	42	55	97
7	64	39	103
8	58	49	107
Secondary Totals	164	143	307
Grand Total	276	233	509

In School Suspension Classroom Statistics (Year Totals)

Secondary	2012-2013	2013-2014	% Change
	480 Students	**509 Students**	**+ 5.7**
Students Sent to Room 20 (classroom with credentialed teacher supporting students that are sent out of class for discipline concerns)	**1146**	**1587**	**+ 27.8**
Students in ISS	**139**	**73**	**-90.4**
Suspensions	**57**	**46**	**-23.9**
Expulsions	**1**	**1**	**0.0**
Detentions	**939**	**993**	**+ 5.4**
Lunch Detentions	**1500**	**2018**	**+ 25.7**
Un-served After-School Detentions as of the last	**50**	**135**	**+ 63**

day in the month			
Primary			
Responsibility Room Visits	N/A	31; 20 hw, 11 beh.	
Students in ISS	N/A	9	
Suspensions	N/A	15	

Academic Director Report (Primary)

Academic:

- Working toward transitioning to a preK-5 public Montessori school

Mrs. Saenz expressed how pleased she is with the program and the direction that primary is going in regards to the transition to the Montessori model.

- Re-visiting interventions and strategies for Target students.

Events:

- Kindergarten promotion: June 27, 11:00am
- 5th grade promotion: June 27, 12:30pm

Staff Professional Development:

- Informational writing
- Data Analysis/Focus on target students
- Action Planning
- Constructing a Primary vision
- Using rubrics to assess student writing

Academic Director Report (Secondary)

Events:

5/22 Spring Assembly
5/20-5/29 Smarter Balanced Field Test (CAASPP)
5/26 Memorial Day no school
6/4 7th Grade Medieval Times trip
6/5 Spring Concert
6/7 Spring Chess Open Tournament

Upcoming Events:

6/16-6/20: Multicultural Week
6/20: 8th Grade Dance
6/23: 8th Grade Universal Studios Trip
6/24: 8th Grade Student vs. Staff Game
6/24: 8th Grade Yearbook Signing Social
6/24: 7th Grade Awards Assembly

6/26: 8th Grade Awards Assembly
6/27: 6th & 7th Grade REWARD THE DOERS field trip
6/27: **8th Grade Promotion Ceremony**
6/27: Last day of school

STAR/SBAC CAASPP Field Test Summary:
The CAASPP Field Testing window was closed with 98% of all KLA grades 3-8 students, with the exception of EL Newcomers and Students with severe cognitive disabilities, completing the test. 100% of KLA 8th graders participated in the STAR Science Test.

Professional Development:
Each department is working at different stages of the implementation phase of Common Core Standards.

1) Humanities is continuing to collaborate as they implement Common Core English Language Arts curriculum based on *Louisiana Believes*- a public curriculum domain based on Louisiana's development of Common Core implementation.
2) Math is currently reflecting on the implementation of Common Core standards through the collaboration of defining and constructing Math Performance Tasks.
3) Science is working on integrating Common Core Reading, Writing, and Speaking & Listening standards into their instruction. They are currently participating in lesson studies around planning shared textbook readings.
4) All content area teachers have been registered for various Common Core trainings provided by SDCOE this summer.

As we work toward next year's action steps, the following topics will be driving KLA Secondary's Professional Development Learning:

1) Onsite curriculum development that reflects Common Core Standards based on instruction and learning.
2) Differentiating instruction through an inquiry based approach by utilizing Learning Centers.
3) Implementation of a structured REACH Program that incorporates the "Mindful Schools" Curriculum; the Blanchard Leadership Program; and the KLA way.
4) School wide Writing Calibration across grade levels and content areas

Strategic Action Planning: KLA Primary and KLA Secondary teachers and non-teaching staff will continue to review and update KLA's Action Plan. This work has been imbedded in the LCAP.

Prop Z
The San Diego Unified School Board has approved the feasibility study and construction funding for KLA.

Meeting Adjourned at 5:22