REGULAR MEETING

BOARD OF DIRECTOR'S
KEILLER LEADERSHIP ACADEMY
CHARTER SCHOOL

7270 Lisbon Street, San Diego, California 92114

November 18, 2014
4:00 P.M.

I. PRELIMINARY

A. **CALL TO ORDER**
Meeting was called to order by the Board Chair at 4:05.

B. **ROLL CALL**

	Present	Absent
Mrs. Anne Saenz	x	
Mr. Robert Ryles	x	
Mr. Charles Conradi	x	
Ms. Danielle O'Connor	x	
Mrs. Mitzi Martinez		x
Mrs. Angela Bass		x
Mr. Marvin Maldonado	x	

Visitor Present:
Tertia Sartain
Nicole Dougherty
Brian Badillo
Adria Jefferson
Christy Reese

C. **APPROVAL OF MINUTES OF BOARD MEETING OF October 21, 2014.**

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS/PUBLIC COMMENTS:
No Public comments at this time

III. ITEMS SCHEDULED FOR INFORMATION

A. September FINANCIALS

- The approved budget is set at an **enrollment** of 535. Budgeted average ADA for FY14-15 is 501 based on an enrollment of 535 and a 94.0% attendance rate. Actual ADA was 493.47 for September.
- As of September 30, 2014, the **cash balance** was $1,120k. The school is projected to have cash balance of $412k at the end of the year.
- As of September 30, 2014, the **reserve** was $1,283k which is up from $1,018k as of July 31 (the last finance report).
- As of September 30, there was no outstanding **debt** owed by KLA.
- As of September 30, the school is projected to have **net income** of $108k, which is lower than the approved budget of $233k.
    - Reserve goal of 5% = $214k
    - Reserve goal of 3% = $129k
- Total **revenue** for 2014-2015 is projected to be $4,393k, which is $67k lower than the approved budget.
    - The decrease in revenue is due mainly to enrollment coming in below budgeted levels.
- Total **expenses** for 2014-2015 are projected to be $4,285k, which is $58k higher than the approved budget.
    - Increase in expenses due to changes in salaries - certificated salaries increased by $28k, classified salaries decreased by $13k.
    - Increase also due to instructional consultants increased by $47k.

B. Director's Report: *School Report*

KLA's Enrollment as of November 18, 2014

Grade	Male	Female	
K	22	36	58
1	19	24	43
2	22	14	36
3	15	13	28
4	26	17	43
5	18	11	29
Primary Totals	122	115	237
6	41	42	83
7	43	59	102
8	61	36	97
Secondary Totals	145	137	282
Grand Total	267	252	519

In School Suspension Classroom Statistics (October)

Secondary	Oct. 2013-2014	Oct. 2014-2015
	313 Students	**282 Students**
Students Sent to Room 20	**272**	**191**
Students in ISS	**10**	**14**
Suspensions	**2**	**13**
Expulsions	**0**	**0**
Detentions	**149**	**141**
Lunch Detentions	**312**	**225**
Unserved After-School Detentions	**13**	**21**
Primary	**210 Students**	**237 Students**
Responsibility Room Visits	**9***	**160**
Students in ISS	**1***	**12**
Suspensions	**4**	**3**
Expulsions	**0**	**0**
Detentions	**N/A**	**29**
Unserved After-School Detentions	**N/A**	**1**

Recruitment Efforts

10,000 mailers were printed and are being sent to the following area codes surrounding KLA:

11/14/14 – 1,865 mailed to 92114

11/17/14 – 849 mailed to 92115

11/18/14 – 2054 mailed to 92139

11/19/14 – 1051 mailed to 91945

Mailers have also been delivered to various businesses and public buildings in the KLA community including, Malcolm X Library, Oak Park Library, Paradise Hills Library, Skyline Library, Summit Park Housing, Lighthouse Baptist Church.

Another mass mailing will take place in the spring.

Lawn Sign advertisements have been placed in the yards of 13 KLA families as well as

Big Value Market, Cotijas Taco Shop, and U-Haul Lemon Grove.

Academic Director Report (Primary)

Academic:

- Parent Conferences: Currently taking place this week (11/18-11/21)
- i-Ready: Second testing session currently taking place.
- Read Well: Reading intervention in place. Identified students receive 30 minutes of specialized instruction 4-5 times/week
- Elementary Institute of Science: partnership approved by EIS Board of Directors. EIS will send instructors to KLA for 16 weeks and pay for the costs of *two* field trips here to EIS including bus transportation.
- Saturday Academy: will begin after Winter Break.

Other News:

- Primary Peer Mediators: 12 fifth graders were selected after an interview process with the counselor. They will assist with conflict resolution during recess and be involved with planning primary-wide activities.
- Character Counts: Beginning this month, KLAP will be focusing on one of the six pillars. This month's focus is RESPECT. Mr. Espinoza kicked off the month with related activities, resulting in the CC Respect Rainbow posted on the bulletin board. Each classroom teacher has followed up with additional activities and discussions.

Upcoming Events:

- Winter Program: December 15
- Winter benchmark: December 16-19

Academic Director Report (Secondary)

This week, KLA Secondary staff will be participating in 4 half days of Professional Development. Professional Development topics were determined based on classroom observations, 6 week progress reports data, I-ready data, behavior intervention data, and schoolwide goals action steps.

November 18-21 Professional Development

What does the word assessment mean to you?
What are ways to assess a student?
What is the purpose of grading?
What should be reflected in a student's grade?

	Tuesday	Wednesday	Thursday	Friday
12:45	*Assessments discussion* Marzano Chapter 1 Read (model reading of making connections and accountable talk) **Outcome:** Discussion and reflection- "What does assessment mean to you?" HW: Read Dueck Chpt 2	*Grading discussion* DueckChapter 1 Read (SSR trying on strategies of making connections, prep for discussion) **Outcome:** Poster- Define categories in gradebooks, set purpose, establish types of entries, determine frequencies	*Developing Professional Growth Goals* **Outcome:** Revisit and revise/ develop 2014-15 PG Goals	*Behavior Support Training*
3:00	*Departments meet* -Dept grading -Review gradebook, -balance assessments	*Grade Levels meet* "What type of things should we hold our grade level students accountable for?" -Calendar progress monitoring, celebrations, grade level events	*REACH partners meet* Transfer reading, speaking, listening strategies to "REACH READING ASSIGNMENT #1" **Outcome:** Write a lesson plan for REACH reading #1	*School Safety Plan*

Professional Development Texts:
Classroom Assessment & Grading that Work by Robert Marzano
Grading Smarter Not Harder by Myron Dueck

Ms. Reese shared out the minutes from the Education Committee Meeting

Date: November 17, 2014

Mr. Chavez- Service learning field trip for 8th grade new this year, Career speaker series has begun

Mr. Eikam- Shared flyers for "Build a Band" fundraiser

Charter Renewal
January submittal date

Department Heads Benchmark Data/Goals
Some data not showing up in iReady even when students had finished
Science- next benchmark is in December

Common Core Implementation-
Kinder- Montessori work is aligned
1st/2nd- through Montessori
2nd/3rd- working on implementation of CC, ELD and Guided Reading within the Montessori model
4th/5th- Using Engage NY for language arts and math/ teachers going to CC trainings
Science - integrating questioning into lessons/more integrated approach
Humanities - Using both Engage NY and Louisiana Believes
Math - Having students collaborate across grade levels

Accountable Talk
1st/2nd- through read-aloud lessons
4th/5th- Embedded into the math work, read alouds and guided groups
Science- Get students to ask more questions/turn and talk/group discussions with Quick Questions
Math - Looking for more ideas for how to hold students accountable. Table topper sentence starters
Using Wordly Wise to improve academic vocabulary

ELD Implementation
Kinder- Allende began last week, other two classes are beginning implementation and having lessons being modeled
1st/2nd- began for level 1 and 2 speakers
Science - Small groups/pulled reading groups
Humanities - integrated ELD/ Designated for level 1-2 students 45 minutes daily

SPED Supports/Scaffolds
2nd/3rd - Pull out program is effective
4th/5th - Pull out and push in models
Science - utilizing co-teachers/ preprinting scaffolded materials
SPED - Mod/Severe class is at capacity
Humanities - co-teaching model

IV. CONSENT AGENDA ITEMS

No consent agenda items.

V. ITEMS SCHEDULED FOR ACTION

The board motioned and approved for Adria Jefferson to have the right to sign off on checks for over $5000.

VI. CLOSED SESSION

A. **NO AGENDA ITEMS**

VII. ITEMS FOR NEXT MEETING AGENDA:

VIII. ADJOURNMENT

The meeting was adjourned 5:05 .